

INDEXPO CERTIFICATION LIMITED
MANAGEMENT SYSTEMS CERTIFICATION SCHEME
AUDIT PLAN STAGE I- FSMS

Name of the organization : Dumbara Natural Foods (Pvt) Ltd
Assessment site : No. 22/C, Thennapitiyawatta, Malpana, Kengalla, Digana
Type of audit : Stage I
Applicable standard : ISO 22000: 2018, SLS 1266:2011, SLS 143:1999
Scope : Activities pertaining to manufacturing of value added kithul products (Puddings, sweets, jaggery, treacle, spreads, nectars, jams, chutneys and flour)
Objective : To determine compliance of the FSMS with the requirements of ISO 22000:2018
Date of audit : 20.10.2022
Audit team :

Ms. Promila Jayarajh (PJ) Team Leader
 Mr. Tharindu Hettiarachchi (TH) Team Member
 Ms. Sammani Samarawickrama (SS) Team Member

1000 h – 1045 h Opening meeting
 1045 h – 1100 h Review of documents & Adequacy audit findings
 1100 h – 1115 h Tea Break
 1115 h – 1300 h Brief visit to the site
 1300 h - 1330 h Lunch

TIME	Management	Management	Management/ Production
1330 h - 1430 h	Understanding the Organization and its context (4.1) Understanding the needs and expectation of interest parties (4.2) Determining the scope of FSMS (4.3) FSMS and its Processes (4.4)	Leadership and commitment (5.1) Policy (5.2) Organizational roles, responsibilities and authorities (5.3)	Operational planning and control (8.1) Emergency preparedness and response (8.4)
	SS	TH	PJ
1430 h – 16000 h	Management/ Production	Management/ Production	Management/ Production
	Actions to address risks and opportunities (6.1) Objectives of the FSMS and planning to achieve them (6.2) Planning of changes (6.3)	Prerequisite programs (8.2) Traceability system (8.3)	Hazard control (8.5) Updating the information specifying the PRPs and the hazard control plan (8.6) Control of monitoring & measuring (8.7)
	SS	TH	PJ
1600 h – 1700 h	HR/Management	Management/ Production	Management/ Production
	Resources (7.1) Competence (7.2) Awareness (7.3) Communication (7.4) Documented information (7.5)	Monitoring, measurement, analysis and evaluation (9.1) Internal Audit (9.2) Management review (9.3) Nonconformity and corrective action (10.1) Continual improvement (10.2) Update to the food safety management system (10.3)	Verification related to PRPs and hazard control plan (8.8) Control of product and process nonconformities (8.9)
	SS	TH	PJ

1700 h - 1715 h Auditors' review
 1715 h – 1745 h Closing Meeting

Tharindu

From: Tharindu Hettiarachchi [mailto:tharindu@indexpo.lk]
Sent: Monday, October 16, 2022 12:41 PM
To: 'Dumbara Managing Director'
Cc: 'aruna@indexpo.lk'; 'buddhika@indexpo.lk'; 'promila@indexpo.lk'
Subject: Dumbara Natural Foods – ISO 22000:2018 Stage I Audit plan and safety guideline
Attachments: Audit plan-Stage I - Dumbara Natural Foods.pdf; SAFETY GUIDLINE FOR THE AUDITS.PDF

Dear Mr. Kumara,

Please note that stage I audit of ISO 22000:2018 audit has been scheduled on 20th of October 2022.

And also please find the Audit plan and safety guideline attached herewith. If there are any objections with regard to any of the issues or for any information / clarification, please feel free to contact our Certification Manager (Ms. Buddhika Sajeewani) immediately. Otherwise please confirm the audit plan.

Thank you!

Warm Regards,



Tharindu Hettiarachchi
Technical Executive

IND-EXPO CERTIFICATION LIMITED

*Apt # 20, First Floor,
Galle Face Court 2,
Colombo 03,
Sri Lanka*

Mob +94702470345 | Tel +94112423452 | Fax +94112423453

Email tharindu@indexpo.lk | Web: www.indexpo.lk