



IND-EXPO CERTIFICATION LIMITED
INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME
ATTENDENCE RECORD

OPENING MEETING

Stage I/ Stage II/ Final Assessment/ Surveillance/ Recertification/ Witness Audit/
Special Audit

Name of the Organization Gangalagamuna Tea Factory

Date of Assessment: 30/10/2021

	NAME OF ATTENDEE	DESIGNATION	DEPT./SECTION	SIGNATURE
1	<u>Daniel Wangasekara</u>	<u>F/O</u>		<u>[Signature]</u>
2	<u>R. Samarasinghe</u>	<u>R/M</u>		<u>[Signature]</u>
3	<u>D.M.U. Dissanayake</u>	<u>clerk</u>		<u>umeshg</u>
4	<u>V. M. Krishanthika</u>	<u>"</u>		<u>[Signature]</u>
5	<u>M. Asif</u>	<u>Team member</u>		<u>[Signature]</u>
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**IND-EXPO CERTIFICATION LIMITED
INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME
ATTENDENCE RECORD**

CLOSING MEETING

Stage I/ Stage II/ ~~Final Assessment/ Surveillance/ Recertification/ Witness Audit/ Special Audit~~

Name of the Organization Gangulegamuwa Tea Factory

Date of Assessment: 30/10/2021

	NAME OF THE ATTENDEE	DESIGNATION	DEPT./SECTION	SIGNATURE
1	<u>Dencil Wemigasakara</u>	<u>F/O</u>		<u>[Signature]</u>
2	<u>R. Suren Ran Nya</u>	<u>F/O</u>		<u>[Signature]</u>
3	<u>D.H.U. Dissanayaya</u>	<u>clerk</u>		<u>umesba</u>
4	<u>U.M. Krishanulika</u>	<u>-</u>		<u>[Signature]</u>
5	<u>Neevona Premathilaka</u>	<u>Senior</u>		<u>Neevona</u>
6	<u>Amila Dimantha</u>	<u>Supervisor</u>		<u>AS</u>
7	<u>Hasitha Branga</u>	<u>Supervisor</u>		<u>[Signature]</u>
8	<u>Omali Indaka</u>	<u>Supervisor</u>		<u>[Signature]</u>
9	<u>Calanuf</u>	<u>" "</u>		<u>[Signature]</u>
10	<u>H.T. Dilshan</u>	<u>" "</u>		<u>[Signature]</u>
11	<u>M. Asif</u>	<u>Team member</u>		<u>M. Asif</u>
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