



IND-EXPO CERTIFICATION LIMITED
INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME
NON-CONFORMITY REPORT

Name of Organization: Gangalagamwa Tea factory

NC No. : 01 of 02

Section : Management

Team Leader : Tharindu Kettiarachchi

Relevant Standard : ISO 22000:2018

Auditor :

Relevant Clause : 7.1.4 C

Date of audit: 2023/03/04

Relevant company document :

Non-conformity detected:

Category : Major/Minor

The process of maintain the resources for the establishment and maintenance of the work environment necessary to achieve conformity with the requirement of the FSMS is not effective.
Ex: Lighting is not adequate in rolling room.

.....
Auditor

Dhanushka
.....
Team Leader

umsha
.....
Auditee

Correction:

Replace the new bulbs.

umsha
.....
Auditee

05-04-2023
.....
Date

Root cause for Non-conformity:

Lack of awareness.

umsha
.....
Auditee

05-04-2023
.....
Date

Doc. No. : QP-18-F-01

Issue No. : 07

Issue Date : 2018-01-02

Rev No : 00

Rev Date : 00

Reviewed and approved by : Director

Issued by Management Representative



IND-EXPO CERTIFICATION LIMITED
INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME
NON-CONFORMITY REPORT

Corrective action:

Date of completion:

Conducted an awareness training.

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umeshg
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Auditee

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05-04-2023
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Date

Verification of corrective action:

NC Closed/Open

Action taken for raised non-conformity is satisfied. Therefore, NC is closed. However, the effectiveness of the corrective action is needed to check in next audit.

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Dhanishka
.....
Auditor

.....
2023/04/18
.....
Date

Effectiveness of corrective action:

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Auditor

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Date

Doc. No. : QP-18-F-01

Issue No. : 07

Issue Date : 2018-01-02

Rev No : 00

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Evidence



Root cause for Non-conformity:

Due to poor maintenance of lighting in-side the factory

Corrective action:

Awareness given to staff about providing adequate work environment including lighting, air, ventilation and employee hygienic facilities to ensure the conformity of process and production.

Gangalagamuwa Tea Factory		Issued by	QA Officer
Food Safety Management System		Authorized by	Factory Manager
ISO 22000:2018		Issue Date	03/09/2021
		Revision Date	-
		Rev. No.	00

CHECKLIST OF TRAINING ATTENDANCE

Training Programme Name: Providing adequate work environment including lighting, air, ventilation & employee facilities and prevention of cross contamination to ensure the conformity of process and products

Trainer Name: Rehana de silva

Date: 05.04.2023

Location: Gangalagamuwa Tea Factory

Sr. No	Employee Name	Designation	Department	Signature
1	W. M. Kishan Thilaka	CC		Rehana
2	W. M. Kishan Thilaka	CC		Rehana
3	W. M. Kishan Thilaka	CC		Rehana
4	W. M. Kishan Thilaka	CC		Rehana
5	W. M. Kishan Thilaka	CC		Rehana
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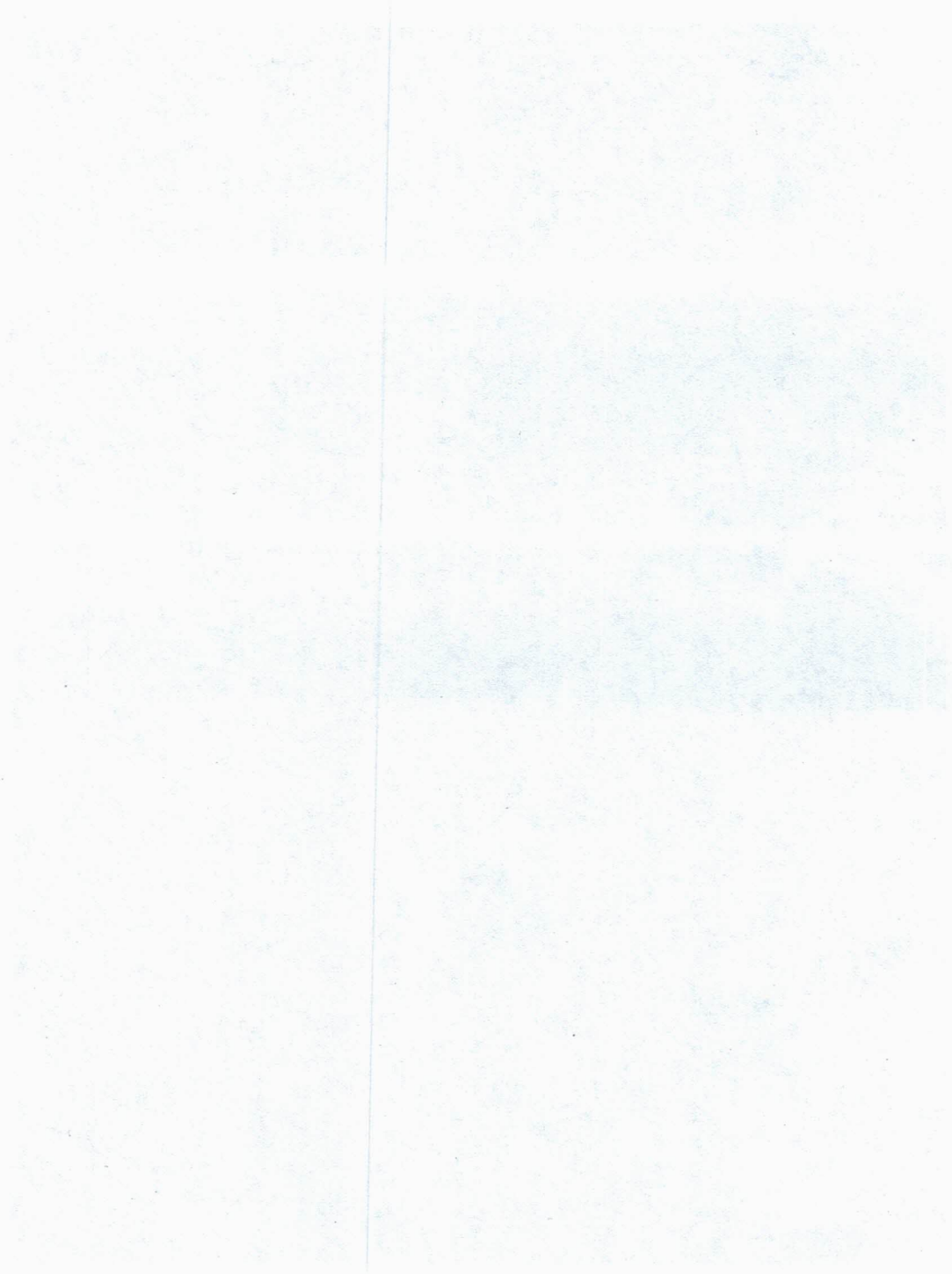
Signature of Trainer: [Signature] Date: 05.04.2023

Signature of QAO: [Signature] Date: 05.04.2023

Prepared by QAO: [Signature]

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IND-EXPO CERTIFICATION LIMITED
 INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME
 NON-CONFORMITY REPORT

Name of Organization: Gangabagamuwa Tea Factory.

NC No. : 02 of 02

Section : Operation.

Team Leader : Tharindu Hettiarachchi

Relevant Standard : ISO 22000:2018

Auditor :

Relevant Clause : 8.2.4

Date of audit: 2023/03/04

Relevant company document :

Non-conformity detected:

Category : Major/Minor

The process of establishing PRPs is not effective.
 Ex: Uncovered glass bulbs were observed in leaf receiving area.

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Dhanushka

umesh

Auditor

Team Leader

Auditee

Correction:

Remove the glass bulbs & replace by LED bulbs.

umesh

Auditee

05-04-2023

Date

Root cause for Non-conformity:

Lack of awareness.

umesh

Auditee

05-04-2023

Date

Doc. No. : QP-18-F-01

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IND-EXPO CERTIFICATION LIMITED
INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME
NON-CONFORMITY REPORT

Corrective action:

Date of completion:

Conducted an awareness training.

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Auditee

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Date

Verification of corrective action:

NC Closed/Open

Action taken for raised non-conformity is satisfied. Therefore, NC is closed. However, the effectiveness of the corrective action is needed to check in next audit.

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Auditor

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Date

Effectiveness of corrective action:

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Auditor

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Date

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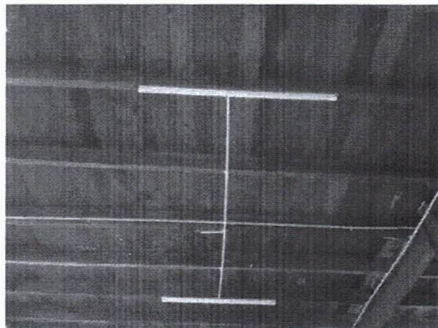
Gangalagamuwa Tea Factory (Pvt) Ltd
ISO 22000: 2018 Surveillance I Audit

Date:

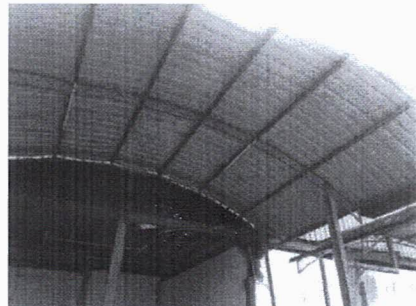
Evidence:



Before correction



After correction



Gangalagamuwa Tea Factory		Issued by:	QA Officer
Food Safety Management System		Authorized by:	Factory Manager
ISO 22000:2018		Issue Date:	03/09/2021
		Revision Date:	-
		Rev. No:	00

TRAINING ATTENDANCE

CHECKLIST: 01

Training Programme Name: Providing adequate work environment including lighting, air, ventilation & employee facilities and prevention of cross contamination to ensure the conformity of process and products

Trainer Name: Rehana de silva

Date: 05.04.2023

Location: Gangalagamuwa Tea Factory

Sr. No	Employee Name	Designation	Department	Signature
1	<u>P. S. Mahipala</u>	<u>QA Officer</u>		<u>[Signature]</u>
2	<u>U. M. Kishan Thilka</u>	<u>CC</u>		<u>[Signature]</u>
3	<u>W. J. S. S. S. S.</u>	<u>QA Officer</u>		<u>[Signature]</u>
4	<u>M. J. S. S. S.</u>	<u>QA Officer</u>		<u>[Signature]</u>
5	<u>[Signature]</u>	<u>[Signature]</u>		<u>[Signature]</u>
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Signature of Trainer: [Signature] Signature of QAO: [Signature]

Date: 05.04.2023 Date: 05.04.2023

Prepared by: QAO Date: 05.04.2023

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