



INDEXPO CERTIFICATION LIMITED
MANAGEMENT SYSTEMS CERTIFICATION SCHEME
AUDIT PLAN

Name of the organization: KDE Serendib Food Products Pvt Ltd
Assessment site: Ranabima Estate, Urapotta, Thisogama, Bingiriya
Type of audit: Stage II
Applicable standard: ISO 22000: 2005
Scope: Manufacturing of Virgin Coconut oil, Paring Coconut Oil and Coconut Cream
Objective: To determine compliance of the FSMS with the requirements of ISO 22000:2005
Date of audit: 2017-10-11

Audit team

Mr. Aruna Amaradasa (AA) Team Leader
 Mr. B L Amarasiriwardane (BA) Team Member
 Ms. Kema Arulanandam (KA) Team Member

0930 h – 0945 h Review of documents & previous audit findings
 0945 h – 1000 h Opening meeting
 1000 h – 1015 h Tea Break
 1015 h – 1145 h Brief visit to the site

TIME	Management / Production	Management/ Production	Management
1145h -1230 h	Planning and realization of safe products – General (7.1) Pre-requisite Programs (7.2) Food Safety Team (7.3.2)	Product characteristics (7.3.3) Intended use (7.3.4) Flow diagrams(7.3.5)	General requirements (4.1) Documentation requirements(4.2) Control of documents (4.2.2) Control of records (4.2.3)
	AA	BA	KA
1230 h – 1315 h	Management commitment (5.1) Food Safety Policy (5.2) Food Safety Management System Planning (5.3)	HACCP plan (7.6) Updating of preliminary information (7.7) Verification planning(7.8)	Responsibility & authority (5.4) Food Safety Team Leader (5.5)
	AA	BA	KA
1315 h – 1345 h	LUNCH BREAK		
1345 h – 1430 h	Production Establishing the Operational Pre-requisite Programs (7.5)	Production Hazard analysis (7.4)	Management Communication(5.6) Emergency preparedness & response (5.7) Management review (5.8)
	AA	BA	KA
1430 h – 1515 h	Management/ Production Infrastructure & Work Environment(6.3 & 6.4)	Management/ Production Traceability system (7.9) Control of non-conformity(7.10)	HR Provision of resources(6.1) Human Resources (6.2)
	AA	BA	KA
	TEA BREAK		
1515h – 1600 h	Management Internal audit(8.4.1) Continual improvement (8.5.1)	Management/ Production Evaluation of individual verification results (8.4.2) Analysis of results of verification activities (8.4.3)	Validation of control measure combination (8.2) Control of monitoring & measuring (8.3)
	AA	BA	KA

1600 h -1630 h Auditors' review
 1630 h – 1645 h Closing Meeting (Acknowledgement of NCR, Use of Logo)

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Reviewed and approved by : Director

Issued by : Management Representative

aruna amaradasa

From: aruna amaradasa <aruna@indexpo.lk>
Sent: Monday, October 2, 2017 12:31 PM
To: 'Amila'
Cc: shantha@indexpo.lk
Subject: Audit plan - Stage II
Attachments: Audit plan -Stage II- KDE Serendib Food Products.doc

Dear Amila

Please find the audit plan attached. If there are any objections with regard to any of the issues or for any information / clarification, please feel free to contact me immediately. Otherwise please confirm me the audit plan.

Warm regards,



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