



**IND-EXPO CERTIFICATION LIMITED**  
APPLICATION FOR MANAGEMENT SYSTEMS CERTIFICATION

The Director/CEO,  
Ind-Expo Certification Ltd,  
CNCI Secretariat,  
Apt # 20, 1<sup>st</sup> Floor,  
Galle Face Court 02,  
Colombo 03,  
Sri Lanka.

for office use

DATE RECEIVED	12.10.2021
REFERENCE NUMBER	-
NEW CERTIFICATION	Yes
RE-CERTIFICATION	-
REVIEWING OFFICER	Tharindu

**1. GENERAL:**

1.1. Registered Name of the Applicant Organization: **SLA Spice ( Pvt ) Ltd**

1.2. Address (Head Office): **Thiththagalle Rd, Thiththagalle, Ahangama.**

Telephone: **077 731 1814** Fax: **N/A** E-mail: **slaspice01@gmail.com**

1.3. Contact Person of the Organization:

a) Nominee 1:  
Name : **M.G.I.P. Chandrasiri**  
Designation : **Accountant**  
Telephone : **0773962830**  
Fax : **N/A**  
E-mail : **slaspice01@gmail.com**

b) Nominee 2:  
Name : **P. Rajitha Sampath Priyankara**  
Designation : **QA Officer**  
Telephone : **0774872639**  
Fax : **N/A**  
E-mail : **slaspice01@gmail.com**

1.4. Legal status of the organization :

a) Registration authority: **Company Registrar and Tea Board**  
b) Registration number: **PV13694** Date: **03.06.2009**

1.5. VAT registration number: **114451029 - 7000**

**2. REQUESTED MANAGEMENT SYSTEM CERTIFICATION:**

- xGMP     x HACCP ;     x ISO 22000: 2018;     ISO 9001: 2015;     ISO 14001: 2015;  
 ISO 45001: 2018;     ISO 50001: 2011

**3. APPLICABLE LOCATION(S) FOR THE CERTIFICATION:**

[Please indicate the permanent physical locations (subsidiaries, branches, warehouses etc.) registered under the Applicant Organization, which are to be included in the certification. Attach a separate sheet for temporary locations (eg.:ConstructionProjects)] [If required Please attach a separate sheet]

Name & Address	Telephone/Fax/E-mail
SLA Spices Pvt Ltd , Thiththagalle Rd, Thiththagalle, Ahangama, Sri Lanka.	slaspice01@gmail.com 077 731 1814

**4. DEPARTMENTS/DIVISIONS APPLICABLE AND NUMBER OF EMPLOYEES:**

Departments/Divisions (eg.: Management, Design, Production, Quality Assurance, Human Resources, etc.)	Total Effective Number of Employees**				Number of employees working on each shift and time of shift		
	Full Time Employee	Part Time Employee	Casual Employee	Sub Contracted Employee	Shift 1 & time	Shift 2 & time	Shift 3 & time
Head Office:	5	-			5		
Location 1	20				7am tp5pm		
Location 2							
Location 3							
<b>Total</b>	<b>25</b>				<b>25</b>		

[If required Please attach a separate sheet]

\*\* The effective number of employees consists of all full time employees involved within the scope of certification including those working on each shift. Non-permanent (seasonal, temporary and contracted employees) and part time employees who will be present at the time of the audit shall be included in this number.

**5. LEGAL & OTHER OBLIGATIONS OF THE COMPANY**

[Please indicate the legal obligations to be abide by the Applicant Organization] (eg: CEA regulations, CDDA regulations, industry specific regulations, compulsory product certifications etc.)

Food Act 1982, SLS 143, COVID 19 circulars issued by Health ministry

**6. CORE INFORMATION**

6.1. System of the organization (ex. Quality Management System, Food Safety Management System, Environmental Management System ,etc) is developed by: [outside consultant(s) and/or organization itself]  
If you used service from consultant mentioned the name of consultant.  
Sri Lanka Quality Center

6.2. Type of certification [New Certification or Recertification]and required certification (Accredited certificate or Non Accredited certificate):

Note: Non Accredited certificates will be issued only for scope where Ind-expo does not process accreditation)

New Certification

6.2.1 How long has the Management system been in place?

No

6.2.2 If Recertification;

a) Date of first certification: ..... N/A .....

b) Validity period of previous certification: ..... N/A .....

c) Scope of previous certification: ..... N/A .....

d) Major changes done in the Management System during the previous year [if any]:  
..... N/A .....

6.3. Description of products manufactured and/or services offered/Nature of the Business:

Receiving green tea leaves, withering, rolling, fermentation, drying, shifting, packing & delivering of black tea leaves

6.4. Markets Serving (at present): [ Local only, Local and International (note down the countries), International only (note down the countries)]

Export Purpose

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6.5. Description of manufacturing processes and/or services which has been outsourced to the external party:

N/A

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6.6. Description of products manufactured and/or services offered which are to be excluded from the scope of the certification:

N/A

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6.7. Desired scope of the certification:

Packing, Cutting and packing of Cinnamon quills and pieces

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6.8. Reason for the certification:

Export requirements

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6.9. Preferred language to conduct audit:

xSinhala       xEnglish       Tamil

## 7. DOCUMENTED INFORMATION

Please submit copies of the following documents along with the duly perfected Application.

### 7.1 HACCP

- a) Scope of the organization
- b) HACCP plans, Policies & Procedures for implementation

### 7.2 ISO 22000:2005/ISO 22000:2018

- a) Scope of the organization
- b) HACCP plans, Policies & Procedures for implementation
- c) Food Safety Policy and objectives

### 7.3 ISO 9001:2015

- a) Scope of the organization, and justification for applicability,
- b) Documented information to support the operation of processes of the organization,
- c) Quality Policy,
- d) Quality Objectives,
- e) Operational planning and control.
- f) Any other documented information (ex: Business plan, vision and mission, corporate strategies)

### 7.4 ISO 14001:2015

- a) Scope of the organization, and justification for any exclusion,
- b) Environmental Policy,
- c) Environmental Objectives,
- d) Operational planning and control.
- e) Environmental Aspect and Impact Evaluation

### 7.5 ISO 45001:2018

- a) Scope of the organization,
- b) OHSAS Policy,
- c) OHSAS Objectives,
- d) HIRA, Policies & procedures for implementation,
- e) Operational planning and control.

### 7.6 ISO 50001:2011

- a) Scope of the organization,
- b) Energy policy, objectives, targets and energy management action plan
- c) Energy review, energy performance & energy performance indicators
- d) Operational control

## 8. DECLARATION BY APPLICANT



IND-EXPO CERTIFICATION LIMITED  
APPLICATION FOR MANAGEMENT SYSTEMS CERTIFICATION

- 8.1 I/We have read and understood the Terms and Conditions for certification (MSM/TCC/01) of Ind-Expo certification scheme.
- 8.2 Should any initial enquiry be made by the Certifying Authority, I/We agree to extend to the Certifying Authority all required facilities at my/our command and I/We agree to pay all costs involved prior to the grant of the Certificate.
- 8.3 I/We will not hold liable either the Ind-Expo Certification Ltd or those having a function in its activities for damages resulting from the consideration of the application for certification, including the possible rejection.

Date : 2021/10/12

SLA Spice (PVT) Ltd

Signature :   
Managing Director

Name : W.U.W. De Zoysa

Designation : Managing Director

For and on behalf of : SLA SPICE ( pvt) LTD

[Name of the Applicant Organization]