



IND-EXPO CERTIFICATION LIMITED
INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME
ATTENDANCE RECORD

OPENING MEETING

Stage I/ ~~Stage II~~/ ~~Final Assessment~~/ ~~Surveillance~~/ ~~Recertification~~/ ~~Witness Audit~~/
~~Special Audit~~

Name of the Organization Josmane Valley Tea Factory

Date of Assessment: 2016/08/05

	NAME OF ATTENDEE	DESIGNATION	DEPT./SECTION	SIGNATURE
1	Prasanna Panayod	QA Officer		
2	H. Rishi	Factory Manager		
3	Janaka Withu	Prod. Ofcr		
4	K. Harshana Grama	S.T. Kipr		
5	Tharindu Hettiarachchi	TIL	Ind-Expo	
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**IND-EXPO CERTIFICATION LIMITED
INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME
ATTENDANCE RECORD**

CLOSING MEETING

Stage I/ ~~Stage II~~/ ~~Final Assessment~~/ ~~Surveillance~~/ ~~Recertification~~/ ~~Witness Audit~~/ ~~Special Audit~~

Name of the Organization Jasmine Velly Tea Factory

Date of Assessment:

	NAME OF THE ATTENDEE	DESIGNATION	DEPT./SECTION	SIGNATURE
1	Prasanna Panagoda	Q/Officer (QAC)		[Signature]
2	H. Rajitha	Factory Manager		H. Rajitha
3	Janaka Vithan	Factory office		[Signature]
4	K. Harsha Gamage	M.T. of ST		[Signature]
5	Tharindu Hettiarachchi	TIL	Ind-Expo	Dhanushka
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