



IND-EXPO CERTIFICATION LIMITED
INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME
NON-CONFORMITY REPORT

Name of Organization: Ranurisi Plastics (Pvt) Ltd

NC No. : 01 of 04

Section : Quality

Team Leader : Mr. D.N.S. Kuruppumullage

Relevant Standard : ISO 22000:2018

Auditor :

Relevant Clause : 5.2.2b

Date of audit : 08.11.2019

Relevant company document : Food safety policy

Non-conformity detected:

Category : Major/Minor

Communication of Food safety policy is not effective as it is published only in English whereas some of the employees can only understand Sinhala.

.....
Auditor

.....
Team Leader

.....
Auditee

Correction:

An action was taken to display the quality and Food Safety policy in Sinhala.

.....
Auditee

.....
Date

15.11.2019.

Root cause for Non-conformity:

The work mentioned in Standard "Effectivity" was not understood. That's the reason for display the Food Safety policy only in English.

.....
Auditee

.....
Date

15.11.2019.

Corrective action:

Date of completion:

Food Safety policy will be displayed in Sinhala language.
Apart from that all essential information will also be displayed
in both languages.


.....
Auditee

15.11.2019.
.....
Date

Verification of corrective action:

NC Closed/~~Open~~

~~Corrective action~~ ^{Evidence} provided for the corrective action taken
is satisfactory & verified. NC is closed.

 
.....
Auditor

18.11.2019
.....
Date

Effectiveness of corrective action:

.....
Auditor

.....
Date



ISO 9001:2015
CERTIFICATE OF REGISTRATION
The Management System of
[Company Name] has been certified to
ISO 9001:2015 for the scope of
[Scope of Certification]

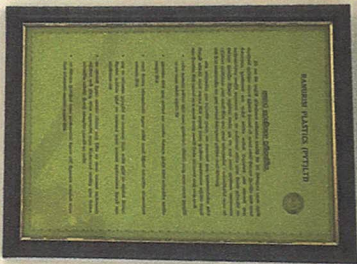
ISO 14001:2015
CERTIFICATE OF REGISTRATION
The Environmental Management System of
[Company Name] has been certified to
ISO 14001:2015 for the scope of
[Scope of Certification]



PRODUCE



NC 1

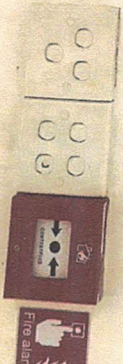


FireAXE FIRE EXTINGUISHER GUIDE

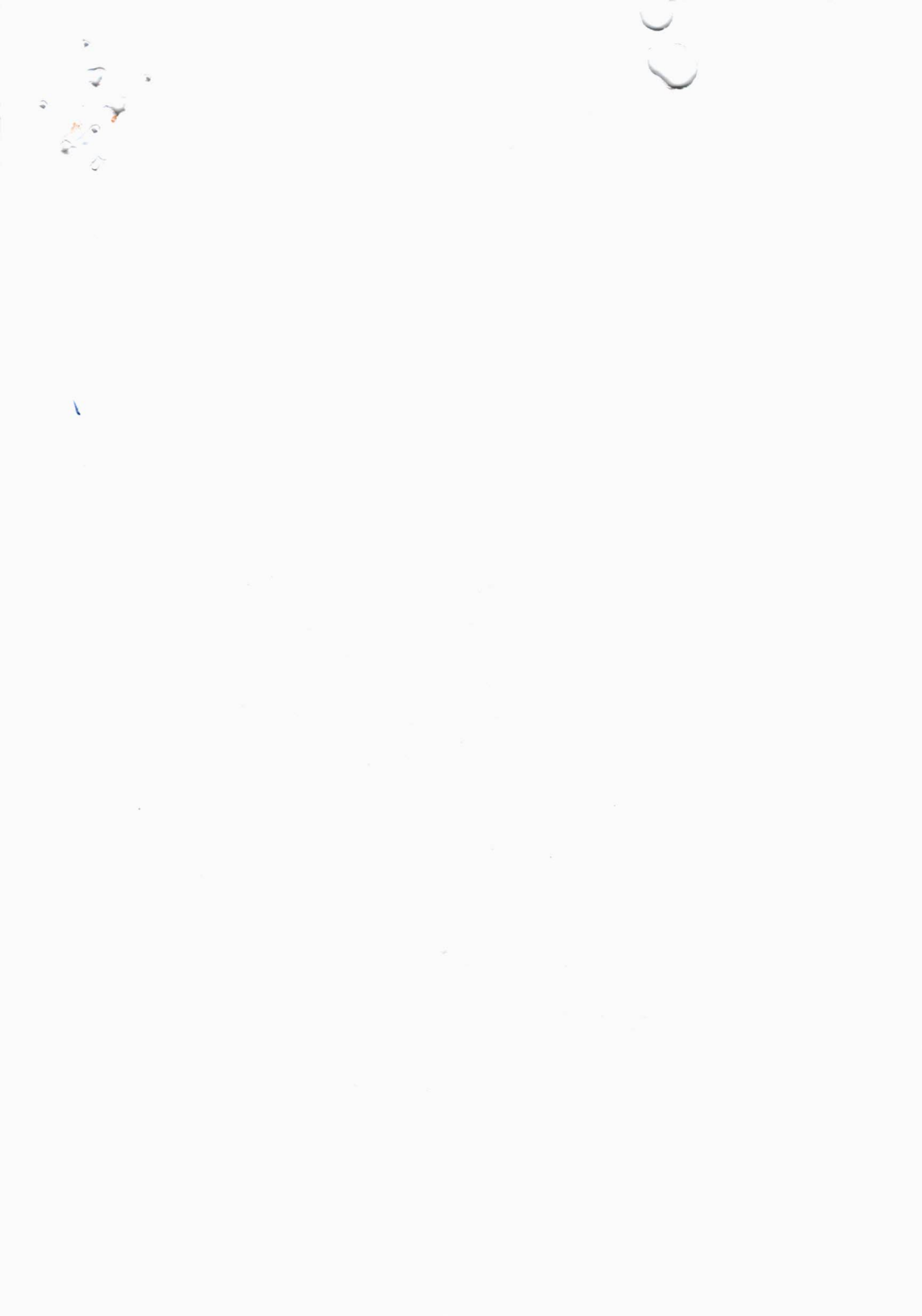
CLASS OF FIRE: **Class of Fire**

Class of Fire	Water	CO2	FOAM	DRY CHEMICAL	POWDER
A (Solid Fuel)	✓	✗	✓	✓	✓
B (Liquid Fuel)	✗	✗	✓	✓	✓
C (Gases)	✗	✓	✗	✓	✓
F (Cooking Oil)	✗	✗	✗	✓	✓

FireAXE INTERNATIONAL (PVT) LTD.
100, 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 122, 123, 124, 125, 126, 127, 128, 129, 130, 131, 132, 133, 134, 135, 136, 137, 138, 139, 140, 141, 142, 143, 144, 145, 146, 147, 148, 149, 150, 151, 152, 153, 154, 155, 156, 157, 158, 159, 160, 161, 162, 163, 164, 165, 166, 167, 168, 169, 170, 171, 172, 173, 174, 175, 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200



NAE 1





IND-EXPO CERTIFICATION LIMITED
 INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME
 NON-CONFORMITY REPORT

Name of Organization: Ranurisi Plastic (Pvt) Ltd

NC No. : 02 of 04

Section :

Team Leader : Mr. D.N.S. Kuruppmullage

Relevant Standard : ISO 22000: 2018

Auditor :

Relevant Clause : 5.3.2

Date of audit : 08.11.2019

Relevant company document : JD

Non-conformity detected:

Category : Major/Minor

Two executives & supervisor hold main responsibilities in FSMS. However non of their JD's indicate the responsibility on reporting to top management in the effectiveness and suitability of FSMS.

.....
Auditor

[Signature]
Team Leader

.....
Auditee

Correction:

Two executives and Supervisor JD's were amended to include responsibilities of FSMS.

.....
Auditee

14.11.2019
.....
Date

Root cause for Non-conformity:

Top management has not identified the importance of inserting "reporting to top management" on the effectiveness and suitability of the FSMS."

.....
Auditee

14.11.2019
.....
Date



IND-EXPO CERTIFICATION LIMITED
INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME
NON-CONFORMITY REPORT

Corrective action:

Date of completion:

JD's will be re-issued with responsibilities of FSMS to report effectiveness and suitability to the top management. Explained to them for understanding the importance of reporting to MD about effectiveness and suitability.


.....

Auditee

14.11.2019.
.....

Date

Verification of corrective action:

NC Closed/~~Open~~

Evidences provided for the corrective action are satisfactory & verified. NC is closed

 
.....

Auditor


18.11.2019.
.....

Date

Effectiveness of corrective action:

.....
Auditor

.....
Date

 Ranurisi Plastics (Pvt) Limited		Title Job Descriptions	
Date of issue	20.05.2019	Issue no 01	RP /FSMS/ 05 -03
Date of revision		Rev no 00	Page 03 of 04

Engineering Assistant

Role

- Ensure all machineries involved with straws manufacturing process are sound condition

Responsibilities

- Make sure all machine maintenance are taken place as per the preventive maintenance schedule
- Identify critical machine parts and notify MD
- Report incidents that has impact on food safety management system to MD or Quality executive
- Provide required assistance for operation staff on machine related problems
- Check possible product cross contaminations due to machine faults and take proper control measures proactively
- Participate food safety meetings
- Identify potential food safety hazardous, report to top management and discuss same during food safety meetings.
- Identify process improvements, new control measures that improve performances
- Report to top management on effectiveness and suitability of the FSMS

JD Holder's Name :

P.P. Gurusinghe.


Signature of JD Holder



.....

 Managing Director

Date : 14.11.2019.

 Ranurisi Plastics (Pvt) Limited		Title Job Descriptions	
Date of issue	20.05.2019	Issue no 01	RP/FSMS/05 – 03
Date of revision		Rev no 00	Page 02 of 04

Quality Assurance Executive

Role

- Ensure all food safety related functions applicable to straw manufacturing process are in order

Responsibilities

- Accept incoming material
- Manage storage facilities of both incoming and finished goods.
- Make sure all PRPs are implemented effectively and monitoring is taken place and all records are available.
- Make sure that CCP and OPRP plan are in place and monitor as per plan and records are available.
- Take part for food safety team meeting and make meeting minutes.
- Monitor quality objectives and maintain records.
- Identify possible food safety hazards, and notify MD for actions
- Conduct investigations identify possible root causes and take proper corrective actions.
- Identify potential food safety hazardous, report to top management and discuss same during food safety meetings.
- Identify process improvements, new control measures that improve performances
- Report to top management on effectiveness and suitability of the FSMS

JD Holder's Name : P. W. Lasantha Chandimal.

Signature of JD Holder 


 Managing Director

Date : 14.11.2019.



IND-EXPO CERTIFICATION LIMITED
INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME
NON-CONFORMITY REPORT

Name of Organization: Ranurisi Plastics (Pvt) Ltd

NC No. : 03 of 04

Section :

Team Leader : Mr. D.N.S. Kuruppumullage.

Relevant Standard : ISO 22000:2018 Auditor :

Relevant Clause : 5.3.3

Date of audit : 08.11.2019

Relevant company document : Roles & Responsibilities

Non-conformity detected:

Category : Major/Minor

All the employees have not been assigned with responsibility of reporting problems with regard to FSMS to identified personnel.

.....
Auditor

[Signature]
.....
Team Leader

[Signature]
.....
Auditee

Correction:

All Staff JD's were amended to include responsibilities of FSMS.

[Signature]
.....
Auditee

14.11.2019.
.....
Date

Root cause for Non-conformity:

Top management has not identified the importance of inserting all staff members responsibility to reporting problems with regard to the FSMS to MD.

[Signature]
.....
Auditee

14.11.2019.
.....
Date



IND-EXPO CERTIFICATION LIMITED
INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME
NON-CONFORMITY REPORT

Corrective action:

Date of completion:

All JD's will be re-issued with responsibility to report problem(s) with regard to the FSMS to MD and explained to all team members.

.....
Auditee

.....14.11.2019.....

Date

Verification of corrective action:

NC Closed/Open

Evidences provided for corrective action taken are satisfactory & verified. NC is closed.

.....
Auditor

.....18.11.2019.....

Date

Effectiveness of corrective action:

.....
Auditor

.....
Date



Ranurisi Plastics (Pvt) Limited

Title
Job Descriptions

Date of issue	20.05.2019	Issue no 01	RP/FSMS/05 – 03
Date of revision		Rev no 00	Page 02 of 04

Quality Assurance Executive

Role

- Ensure all food safety related functions applicable to straw manufacturing process are in order

Responsibilities


- Accept incoming material
- Manage storage facilities of both incoming and finished goods.
- Make sure all PRPs are implemented effectively and monitoring is taken place and all records are available.
- Make sure that CCP and OPRP plan are in place and monitor as per plan and records are available.
- Take part for food safety team meeting and make meeting minutes.
- Monitor quality objectives and maintain records.
- Identify possible food safety hazards, and notify MD for actions
- Conduct investigations identify possible root causes and take proper corrective actions.
- Identify potential food safety hazardous, report to top management and discuss same during food safety meetings.
- Identify process improvements, new control measures that improve performances
- Report to top management on effectiveness and suitability of the FSMS

JD Holder's Name : P.W. Lasantha Chandimal.

Signature of JD Holder

.....
Managing Director

Date : 14.11.2019.

 Ranurisi Plastics (Pvt) Limited		Title Job Descriptions	
Date of issue	20.05.2019	Issue no 01	RP /FSMS/ 05 -03
Date of revision		Rev no 00	Page 03 of 04

Engineering Assistant

Role

- Ensure all machineries involved with straws manufacturing process are sound condition

Responsibilities

- Make sure all machine maintenance are taken place as per the preventive maintenance schedule
- Identify critical machine parts and notify MD
- Report incidents that has impact on food safety management system to MD or Quality executive
- Provide required assistance for operation staff on machine related problems
- Check possible product cross contaminations due to machine faults and take proper control measures proactively
- Participate food safety meetings
- Identify potential food safety hazardous, report to top management and discuss same during food safety meetings.
- Identify process improvements, new control measures that improve performances
- Report to top management on effectiveness and suitability of the FSMS

JD Holder's Name : P.P. Gurusinghe .

Signature of JD Holder 



 Managing Director

Date : 14.11.2019 .



IND-EXPO CERTIFICATION LIMITED
INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME
NON-CONFORMITY REPORT

Name of Organization: Ranurisi Plastics (Pvt) Ltd

NC No. : 04 of 04

Section : Team Leader : Mr. D.N.S. Kuruppumullage

Relevant Standard : ISO 22000: 2018 Auditor :

Relevant Clause : 7.2.d Date of audit : 08.11.2019

Relevant company document : Training Evaluation

Non-conformity detected: Category : Major/Minor

Training evaluation has not been carried out for certain training.

Ex:- Two participants have been sent to Nestle for training on packing material, but evaluation has not been carried out.

.....
Auditor

[Signature]
Team Leader

.....
Auditee

Correction:

- * Training evaluation was carried out for two employees who participated for packing material training conducted by Nestle Lanka PLC.

r.

[Signature]
Auditee

15.11.2019
Date

Root cause for Non-conformity:

- * Since this was conducted by a client, due to an oversight could not be carried out at an evaluation from company level.
- * Due to high demand for the season, there was very limited time to allocate team members for this activity.

[Signature]
Auditee

15.11.2019
Date



IND-EXPO CERTIFICATION LIMITED
INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME
NON-CONFORMITY REPORT

Corrective action:

Date of completion:

It was decided to conduct training evaluations for all trainings that staff members are participated. And this form has to be completed within a week time.

Auditee

15.11.2019

Date

Verification of corrective action:

NC Closed/Open

Evidences provided for corrective action are satisfactory & verified.
NC is closed.

Auditor


15.11.2019

Date

Effectiveness of corrective action:

Auditor

Date

 RANURISI PLASTICS (PVT) LTD.		ISO 22000 Staff Records	
Date of issue	01/07/2019	Issue no 01	RP/F/
Date of revision		Rev no 00	Page 01 of 01

Records on Training Evaluation / පුහුණු ඇගයීම වාර්තාව

Name of the trainee / අභ්‍යාසලාභියාගේ නම: P. Prabath Gurusinghe.

Designation / තනතුර: Engineering Assistant.

Name of the training course, program, workshop / පුහුණු පාඨමාලාවේ නම, වැඩසටහන, වැඩමුළුව: Training on Packaging Material at Nestlé


Date/s of training / පුහුණුව ලැබූ දිනය: 27.11.2019.

Evaluator comments on trainee / අභ්‍යාසලාභියා පිළිබඳ තක්සේරුකරුගේ අදහස්

Method of evaluation: Interview, by observation / ඇගයීමේ ක්‍රමය: සම්මුඛ පරීක්ෂණය, නිරීක්ෂණය අනුව

Did your trainee have gained sufficient knowledge of the course content? / ඔබේ පුහුණුවන්නන් පාඨමාලාවේ අන්තර්ගතය පිළිබඳ ප්‍රමාණවත් දැනුමක් ලබාගෙන තිබේද?	Yes/ No	ඔව් / නැත
Did your trainee have an action plan or ideas / Knowledge sharing/improve the FSMS or any other means to apply the gained knowledge to his or her work? / ඔබේ අභ්‍යාසලාභියාට ක්‍රියාකාරී සැලැස්මක් හෝ අදහස් / දැනුම බෙදාගැනීම / එල්.එස්.එම්.එස් වැඩිදියුණු කිරීම හෝ ලබාගත් දැනුම ඔහුගේ හෝ ඇයගේ කාර්යයට යොදාගෙන තිබේද?	Yes/ No	ඔව් / නැත
Did your trainee actively participate for the program? / ඔබේ පුහුණුවන්නන් වැඩසටහන සඳහා ක්‍රියාකාරීව සහභාගී වූවාද?	Yes/ No	ඔව් / නැත
Was the training effective? / පුහුණුව ඵලදායීද?	Yes/ No	ඔව් / නැත
Are you planning to allocate new responsibilities to the trainee after the training? / පුහුණුවීමෙන් පසු පුහුණුවන්නන්ට නව වගකීම් පැවරීමට ඔබ සැලසුම් කරනවාද?	Yes/ No	ඔව් / නැත


Any other comments:

Evaluated by (Sig): 

Evaluator's Designation: Managing Director.

Date of evaluation: 15.11.2019.

Prepared by (Team leader –FSMS):

Approved by (MD): 



RANURISI PLASTICS (PVT) LTD.

ISO 22000

Staff Records

Date of issue	01/07/2019	Issue no 01	RP/F/
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Records on Training Evaluation / පුහුණු ඇගයීම් වාර්තාව

Name of the trainee / අභ්‍යාසලාභියාගේ නම: N. P. S. Kumara

Designation / තනතුර: Operator

Name of the training course, program, workshop / පුහුණු පාඨමාලාවේ නම, වැඩසටහන, වැඩමුළුව: Training on Packing Material at Nestle

Date/s of training / පුහුණුව ලැබූ දිනය: 27. 11. 2018

Evaluator comments on trainee / අභ්‍යාසලාභියා පිළිබඳ තක්සේරුකරුගේ අදහස්

Method of evaluation: Interview, by observation / ඇගයීමේ ක්‍රමය: සම්මුඛ පරීක්ෂණය, නිරීක්ෂණය අනුව

Did your trainee have gained sufficient knowledge of the course content? / ඔබේ පුහුණුවන්නන් පාඨමාලාවේ අන්තර්ගතය පිළිබඳ ප්‍රමාණවත් දැනුමක් ලබාගෙන තිබේද?	Yes/ No	ඔව් / නැත
Did your trainee have an action plan or ideas / Knowledge sharing/improve the FSMS or any other means to apply the gained knowledge to his or her work? / ඔබේ අභ්‍යාසලාභියාට ක්‍රියාකාරී සැලැස්මක් හෝ අදහස් / දැනුම බෙදාගැනීම / එල්.එස්.එම්.එස් වැඩිදියුණු කිරීම හෝ ලබාගත් දැනුම ඔහුගේ හෝ ඇයගේ කාර්යයට යොදාගෙන තිබේද?	Yes/ No	ඔව් / නැත
Did your trainee actively participate for the program? / ඔබේ පුහුණුවන්නන් වැඩසටහන සඳහා ක්‍රියාකාරීව සහභාගී වූවාද?	Yes/ No	ඔව් / නැත
Was the training effective? / පුහුණුව පලදායීද?	Yes/ No	ඔව් / නැත
Are you planning to allocate new responsibilities to the trainee after the training? / පුහුණුවීමෙන් පසු පුහුණුවන්නන්ට නව වගකීම් පැවරීමට ඔබ සැලසුම් කරනවාද?	Yes/ No	ඔව් / නැත

Any other comments:

Evaluated by (Sig):

Evaluator's Designation: Managing Director

Date of evaluation: 15.11.2018

Prepared by (Team leader -FSMS):

Approved by (MD):