

**IND-EXPO CERTIFICATION LIMITED**  
**INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME**  
**ATTENDANCE RECORD**

**OPENING MEETING**

Stage I/ <sup>Stage II</sup> / Stage II/ Final Assessment/ Surveillance/ Recertification/ Witness Audit/ Special Audit

Name of the Organization Europa Quality Products Ltd

Date of Assessment: 17/11/2020

NAME OF ATTENDEE	DESIGNATION	DEPT./SECTION	SIGNATURE
1 <u>Suprajit Dasgupta</u>	<u>Director</u>	<u>EQP</u>	<u>[Signature]</u>
2 <u>Sudeep Jeyasekaran</u>	<u>chief chemist</u>	<u>QA/R&amp;D</u>	<u>[Signature]</u>
3 <u>Chinthana Vidanagamarachchi</u>	<u>Group Finance Manager</u>	<u>Finance</u>	<u>[Signature]</u>
4 <u>Susoka Vipulanathan</u>	<u>DSM - HR</u>	<u>HR / Admin</u>	<u>[Signature]</u>
5 <u>Salya Gunasekaran</u>	<u>Factory Manager</u>	<u>Factory overall</u>	<u>[Signature]</u>
6 <u>Buddhika Sajeewani</u>	<u>Team Member</u>	<u>Ind-Expo</u>	<u>[Signature]</u>
7 <u>Anne Amarade</u>	<u>Audit Team lead</u>	<u>Ind-Expo</u>	<u>[Signature]</u>
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IND-EXPO CERTIFICATION LIMITED  
INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME  
ATTENDANCE RECORD

CLOSING MEETING

Stage I/ Stage II/ ~~Final Assessment/ Surveillance/ Recertification/ Witness Audit/ Special Audit~~

Name of the Organization ..... Europa Quality Foods Ltd. .....

Date of Assessment: ...17/11/2020...

	NAME OF THE ATTENDEE	DESIGNATION	DEPT./SECTION	SIGNATURE
1	Samudra Kumarasinge	Director.	Admin	
2	Jayarathnayake	COO/HR	HR	
3	Sudeep Jayawardana	Chief chemist	QA and R&D	
4	Saliya Gunasekara	Factory Manager	Factory Overall	
5	Chinthana Vidanajayawardana	Group Finance Manager	Finance	
6	Busoka Vipulanathan	DOs - HR	HR / Admin	
7	Arune Amaradas	Audit Team lead	Interp	
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