



**INDEXPO CERTIFICATION LIMITED
MANAGEMENT SYSTEMS CERTIFICATION SCHEME
AUDIT PLAN STAGE II - QMS**

Name of the organization: Lanka Soils Coir Substrate (Pvt) Ltd
Assessment site: Arambe Uyana Estate, Wewagama, Kuliypitiya.

Type of audit: Stage II
Applicable standard: ISO 9001 : 2015
Scope: Activities pertaining to Manufacturing of Coir Pith Substrate based products

Objective: To determine compliance of the QMS with the requirements of ISO 9001:2015
Date of audit: 2022-07-18
Audit Criteria : ISO 19011:2018, Other applicable regulatory requirements.

Audit Team

<u>Name</u>	<u>Position</u>
Mr. Aruna Amaradasa (AA)	Team Leader
Mr. Isuru Ilangakoon (II)	Team Member

0930 h – 0945 h Opening meeting
 0945 h – 1000 h Tea Break.

Time	Management	Management/HR
1000 h - 1200 h	Understanding the Organization and its context (4.1) Understanding the needs and expectation of interest parties (4.2) Determining the scope of QMS (4.3) QMS and its Processes (4.4)	Resources (7.1) General (7.1.1) People (7.1.2) Infrastructure (7.1.3) Environment for the operation of processes (7.1.4) Organizational knowledge (7.1.6)
	II	AA
1200 h – 1300 h	Management Leadership and commitment (5.1) Customer focus (5.1.2) Policy (5.2) Organizational roles, responsibilities and authorities (5.3) Documented information (7.5)	Sales/HR Competence (7.2) Awareness (7.3) Communication (7.4) Monitoring, measurement, analysis and evaluation (9.1) General (9.1.1) Customer satisfaction (9.1.2) Analysis and evaluation (9.1.3)
	II	AA
1300 h – 1330 h	LUNCH	
	Management/Process	Management/Process
1330 h – 1430 h	Actions to address risk & Opportunities (6.1) Quality objectives & Planning to achieve them (6.2) Planning of changes (6.3) Management Review (9.3) Internal Audit (9.2)	Operational planning & control (8.1) Requirements for products & services (8.2) Design & Development of products & Services (8.3)
	II	AA

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Issued by : Management Representative

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