

**IND-EXPO CERTIFICATION LIMITED
MANAGEMENT SYSTEMS CERTIFICATION SCHEME**

CORRECTIVE ACTION PLAN FOR NON-CONFORMITIES

For all non-conformities kindly complete this form and submit with evidence within two months.

Name of organization : Quick Grow Natural Products

Type of audit : Stage II / Surveillance / Re-certification / Special-audit (delete whichever is inapplicable)

Date/s of audit :

NCR No.	Non-conformity	Corrective actions taken & Date of implementation	Evidence of implementation
01	1) Quality policy is established in both languages in Sinhala & English. The policies are different to each other.	1) Quality policy will be translated as per the english version after change. 2) English Policy will be reviewed for the effectiveness.	Attached.
01	2) Quality policy has not been reviewed for the effectiveness before issuing.		
02	Certain responsibilities related to QMS are not clearly identified & delegated.	All staff is notified & delegated responsibilities & this will be practised in future.	Attached.

Shammi Ka

Signature of Management Representative /FSTL /EMR

2018-10-05

Date

OBSERVATIONS AND RECOMMENDATIONS

for M. J. S. J. S.

Signature of Team Leader/Lead Auditor

2018-11-07

Date

Doc. No.: QP-19-F-02

Issue No. : 07

Issue Date : 2015-01-30

Reviewed and approved by : Director

Issued by : Management Representative