



IND-EXPO CERTIFICATION LIMITED  
APPLICATION FOR MANAGEMENT SYSTEMS CERTIFICATION

The Director/CEO,  
Ind-Expo Certification Ltd,  
CNCI Secretarial,  
Apt # 20, 1<sup>st</sup> Floor, Galle Face Court 02,  
Colombo 03, Sri Lanka.  
Tel : (0) 112 423 452  
Email : Info@indexpo.lk

For office use

DATE RECEIVED	2023/4/23
REFERENCE NUMBER	
NEW CERTIFICATION	✓
RE-CERTIFICATION	
REVIEWING OFFICER	Isuru

1.0 COMPANY OR ORGANISATION TO BE AUDITED			
1.1 Company Name	Yoo Brands (pvt) Ltd.		
1.2 Address	No. 375/A/01, High-Level Rd, Makumbura, Pannipitiya		
1.3 Contact Name 1	Chamath Thanaweeraarachchi	1.4 Contact Name 2	
1.5 Designation	General Manager	1.6 Designation	
1.7 E-mail Address	chamath@yoobrands.lk	1.8 E-mail Address	
1.9 Tel No.	0773419681	1.10 Tel No.	
1.11 Fax			0115 948 508
1.12 Website	www.yoobrands.lk		
1.13 Is this site part of a group?			—
1.14 Please specify the group name			—
1.15 Business Registration number (Submit a copy)			PV 00226051
1.16 VAT registration number			103265193 - 2525

2.0 COMPANY TO BE INVOICED (if same as above please leave blank)			
2.1 Company Name	Yoo Brands (pvt) Ltd.		
2.2 Address	No. 375/A/01, High-Level Rd, Makumbura, Pannipitiya.		
2.3 Contact Name	Chamath Thanaweeraarachchi	2.4 Contact Position	General Manager.
2.5 Contact E-mail Address	Chamath@yoobrands.lk.		
2.6 Tel No.	0773419681		

3.0 STANDARD REQUIRED			
<input type="checkbox"/> ISO 22000:2018	<input type="checkbox"/> HACCP	<input type="checkbox"/> GMP	<input checked="" type="checkbox"/> ISO 9001: 2015
<input type="checkbox"/> ISO 45001: 2018	<input type="checkbox"/> ISO 14001: 2015	<input type="checkbox"/> ISO 50001: 2011	
<input type="checkbox"/> Other (Comment)			

Doc No : QP-03-F-01

Issue No : 13  
Rev No : 03

Issue Date : 2016-11-29  
Rev. Date : 2022-06-13

Reviewed & Approved by Director

Issued by: Management Representative



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4.0 Core Information		
<input checked="" type="checkbox"/> Initial/First Certification	<input type="checkbox"/> Renewal of existing certification	<input type="checkbox"/> Extension to scope of existing certification
<input type="checkbox"/> Accredited	<input type="checkbox"/> Non accredited	
4.1 Expected date for audit	End of May 2023	
4.2 Was a consultant used in the development of the Management System? If yes, please provide the name of the consultant used	Yes	
4.3 How long has the Management system been in place	3 Months	
4.4 Please indicate the legal obligations to be abide by the Applicant Organization (eg. CEA regulations, CDA registration, Tea board registration, CIDA registration, industry specific regulations, compulsory product certifications etc)		

5.0 IF PREVIOUSLY CERTIFIED, PAST HISTORY OF CERTIFICATION				
Please indicate if you had any third party certification for the management system.				
Scheme	Certification body	Expiry date	No NC's of the last audit	Status of the NC's
<del>NA</del>	<del>NA</del>	<del>NA</del>	<del>NA</del>	<del>NA</del>
5.1 Reason for changing the certification body				

6.0 SCOPE	
6.1 What is the proposed scope of certification? (detail product/s manufactured and key processes, e.g. Activities pertaining to manufacturing of Black tea)	Manufacturing and Selling all types of Shoes to Local Market.
6.2 Description of products manufactured and/or services offered/Nature of the Business	Shoe Manufacturing.
6.3 Exclusions from the applicable requirements of the standard	Designs Development.
6.4 Justification for exclusion	Not Enough Facility.

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6.5	Detail any operations included in the scope that are performed on another site? (Multi-site activities; production of different production activities in different locations under same scope etc.) What is the distance from this site?	- NO -
6.6	Is any part of the process and/or product sub-contracted (out-sourced)? If Yes, please detail	- NO -

COMPANY DETAILS (please complete fully this section as it determines the audit time)	
7.1	Plant size (metres square including storage on site) Total - 1689.39 Ground Floor - 917.14 Messing Floor - 769.25
7.2	Headcount (total employees including temporary workers) 92 Employees Workers - 60 Staff - 20 HOD - 12
7.3	Employee head count breakdown (e.g.: permanent, contract workers, part time, trainees etc.) Permanent - 22 Contract - 38
7.4	Employee breakdown according to the departments (e.g.: Admin & HR, Planning, Production, Quality, Maintenance) HR - 02 Development - 05 Purchasing - 02 Marketing - 06 Merchandising - 02 Stores - 08 E-Commerce - 01 Maintenance - 01 knitting - 04 Quality - 05 Accounts - 03 Production - 53
7.5	Number of employees working away from the organization (e.g.: sales team, transportation employees etc.) - NO -
7.6	Number of production lines 07
7.7	Number of employees in production full time equivalent on main shift 60
7.8	No of shifts and time duration for shift One shift 8.00 am to 5.00 pm
7.9	Is the process fully automated? - NO -
7.10	Preferred language to conduct audit <input checked="" type="checkbox"/> Sinhala <input type="checkbox"/> English <input type="checkbox"/> Tamil

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<p>6.5 Detail any operations included in the scope that are performed on another site? (Multi-site activities, production of different production activities in different locations under same scope etc.) What is the distance from this site?</p>	<p align="center">- NO -</p>
<p>6.6 Is any part of the process and/or product sub-contracted (out-sourced)? If Yes, please detail</p>	<p align="center">- NO -</p>

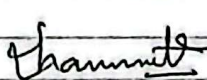
<p align="center"><b>7.0 COMPANY DETAILS</b> (please complete fully this section as it determines the audit time)</p>	
<p>7.1 Plant size (metres square including storage on site)</p>	<p>Total - 1689.39                      Grand floor - 917.14                      Messing floor - 769.25</p>
<p>7.2 Headcount (total employees including temporary workers)</p>	<p>92 Employees                      Workers - 60                      Staff - 20                      HOD - 12</p>
<p>7.3 Employee head count breakdown (e.g.: permanent, contract workers, part time, trainees etc.)</p>	<p>Permanent - 22                      Contract - 38</p>
<p>7.4 Employee breakdown according to the departments (e.g.: Admin &amp; HR, Planning, Production, Quality, Maintenance)</p>	<p>HR - 02                      Development - 05                      Purchasing - 02                      Marketing - 06                      Merchandising - 02                      Stores - 08                      E-Commerce - 01                      Maintenance - 01                      Knitting - 04                      Quality - 05                      Accounts - 03                      Production - 53</p>
<p>7.5 Number of employees working away from the organization (e.g.: sales team, transportation employees etc.)</p>	<p align="center">- NO -</p>
<p>7.6 Number of production lines</p>	<p align="center">07</p>
<p>7.7 Number of employees in production full time equivalent on main shift</p>	<p align="center">60</p>
<p>7.8 No of shifts and time duration for shift</p>	<p>One Shift                      8.00 am to 5.00 pm</p>
<p>7.9 Is the process fully automated?</p>	<p align="center">- NO -</p>
<p>7.10 Preferred language to conduct audit</p>	<p><input checked="" type="checkbox"/> Sinhala    <input type="checkbox"/> English    <input type="checkbox"/> Tamil</p>



## IND-EXPO CERTIFICATION LIMITED

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8.0 DOCUMENTED INFORMATION	
(Please submit copies of the following documents along with the duly perfected Application)	
8.1	HACCP/ ISO 22000:2018 a) Flow diagram/s b) HACCP plan/s a) Food safety Policy b) Food Quality Objectives
8.2	ISO 9001:2015 c) Process flow chart/s, d) Quality Policy, e) Quality Objectives, f) Any other documented information (e.g.: Vision and mission, Identified risk and organizational strategies etc.)
8.3	ISO 14001:2015 a) Environmental Policy , b) Environmental Objectives, c) Emergency preparedness, d) Environmental Aspect and Impact Evaluation
8.4	ISO 45001:2018 a) Scope of the organization , b) OHSAS Policy , c) OHSAS Objectives, d) HIRA, Policies & procedures for implementation, e) Identified of the key hazards and OH&S risks associated with processes,
8.5	ISO 50001:2018 a) Scope of the organization, b) Energy policy, objectives ,targets and energy management action plan c) Energy review, energy performance & energy performance indicators

8.0 DECLARATION BY APPLICANT	
<p>I /We have read and understood the Terms and Conditions for certification (IMSM/TCC/01) of Ind-Expo certification scheme. Should any initial enquiry be made by the Certifying Authority, I/We agree to extend to the Certifying Authority all required facilities at my/our command and I/We agree to pay all costs involved prior to the grant of the Certificate. I/We will not hold liable either the Ind-Expo Certification Ltd or those having a function in its activities for damages resulting from the consideration of the application for certification, including the possible rejection. Herby confirm that the information submitted true and accurate.</p>	
Date	23/04/23
Signature	
Name	D. K. D. C. K. Thanaveerachchi.
Designation	General Manager.
For and on behalf of	Yoo Brands (Pvt) Ltd. <i>(Name of the Applicant Organization)</i>

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