

Name of Organization: Fantasia Narrow Fabric (Pvt) Ltd

NC No. : 03 of 03

Section : Management

Team Leader : Mr. D.N.S.Kuruppumullage

Relevant Standard : ISO 9001 : 2015

Auditor : Mr. Isuru Ilangakoon

Relevant Clause : 10.2.1 b 2.

Date of audit : 2021-05-20


Relevant company document: Internal Audit findings

Non-conformity detected:


Category : Major/Minor

Process of determination of root cause of non-conformity is not effective.

Ex: There is no evidence that the root causes have been carried out for non-conformities raised during last internal audit.



.....
Auditor


.....
Team Leader


.....
Auditee

Correction:

Root cause analysis has been done for raised NCs


.....
Auditee

17.08.2021

.....
Date

Root cause for Non-conformity:

Planned 2nd internal audit has not been carried out due to Covid-19 zonal restrictions in the plant.

Doc. No. : QP-18-F-01
Approved by : Director

Issue No. : 07

Issue Date : 2018-01-02
Issued by Management Representative

FANTASIA NARROW FABRICS (Pvt) Ltd
CORRECTIVE ACTION REQUEST (CAR) No....1...of...41.....

Date: 28.03.2021

Auditor designation Asst. Manager - Dyehouse Name: Manoj Nalinda
Auditee designation Manager - Planning Name: Tharindu Bokanda
Auditee division planning Section: planning
Audit scope / name of process (es).....

Nonconformity or inadequacy

Department structure has not displayed

Root causes of the nonconformity / Correction

Department structure has changed.

Corrective action

Displayed department structure.

Date for completion of action 4.05.2021 Auditee Tharindu
Follow up audit-date 18.05.2021 Auditee Tharindu

Effectiveness of the corrective action

Acceptable

MR Signature [Signature] Date 18/05/2021

Closure of CAR - MR signature [Signature] Date 18/05/2021
(Copy 1 to auditee. Copy 2 for auditor)

Issue No : 1 Issue Date : 27.05.2021 Revision No : 0 Revision Date : Approved By : MR

FANTASIA NARROW FABRICS (Pvt) Ltd
CORRECTIVE ACTION REQUEST (CAR) No....2...of...41.....

Date : 23 / 03 / 2021

Auditor designation Senior Executive Name : Dushari Abeyasinghe
Auditee designation Executive Name : Nishadi Dissanayake
Auditee division Lab Section : Lab
Audit scope / name of process (es).....

Nonconformity or inadequacy

Target line has not updated in SQDCM board.

Root causes of the nonconformity / Correction

• new staffs not aware about updating
KPI's.

Corrective action

Updated in SQDCM board.

Date for completion of action 4 / 05 / 2021

Auditee Nishadi Dissanayake

Follow up audit-date 18 / 05 / 2021

Auditee Nishadi Dissanayake

Effectiveness of the corrective action

Acceptable

MR Signature [Signature]

Date 18 / 05 / 2021

Closure of CAR - MR signature [Signature] Date 18 / 05 / 2021
(Copy 1 to auditee. Copy 2 for auditor)

Issue No :1

Issue Date :27.05.2021

Revision No : 0 Revision Date :

Approved By : MR

FANTASIA NARROW FABRICS (Pvt) Ltd
CORRECTIVE ACTION REQUEST (CAR) No....3 of 41....

Date : 23/03/2021

Auditor designation Production Ass. Name: Priyanka
Auditee designation Executive Name: Nishadi Dissanayake
Auditee division Lab Section: Lab
Audit scope / name of process (es).....

Nonconformity or Inadequacy Updated department structure not displayed.
Root causes of the nonconformity / Correction Department structure has changed.
Corrective action Updated department structure need to be displayed. Date for completion of action ..4..105/2021..... Auditee.....Nishadi..... Follow up audit-date.....18..105/2021..... Auditee.....Nishadi.....
Effectiveness of the corrective action Acceptable MR Signature Date.....18/05/2021
Closure of CAR - MR signature..... (Copy 1 to auditee.Copy 2 for auditor) Date.....18/05/2021

Issue No :1 Issue Date :27.05.2021 Revision No : 0 Revision Date : Approved By : MR

FANTASIA NARROW FABRICS (Pvt) Ltd
CORRECTIVE ACTION REQUEST (CAR) No..... 4...of...4!

Date : 23-03-2021

Auditor designation Training Production Executive Name : Saminda Fernando
Auditee designation Junior Executive Name : Upeksha
Auditee division HR Section : HR
Audit scope / name of process (es).....

Nonconformity or Inadequacy

department structure has not updated.

Root causes of the nonconformity / Correction

Department structure has changed

Corrective action

updated department structure.

Date for completion of action ...04-05-2021... Auditee... Upeksha

Follow up audit-date...18/05/2021... Auditee... Upeksha

Effectiveness of the corrective action

Acceptable

MR Signature [Signature] Date 18/05/2021

Closure of CAR - MR signature [Signature] Date 18/05/2021
(Copy 1 to auditee. Copy 2 for auditor)



Issue No :1 Issue Date :27.05.2021 Revision No : 0 Revision Date : Approved By : MR

FANTASIA NARROW FABRICS (Pvt) Ltd

CORRECTIVE ACTION REQUEST (CAR) No...5...of...41.....

Date : 23 / 03 / 2021

Auditor designation Trainee production Executive Name : Saminda Fernando
 Auditee designation Junior Executive Name : Upeksha
 Auditee division HR Section : HR
 Audit scope / name of process (es).....

<p>Nonconformity or Inadequacy</p> <p style="text-align: center;">Fire checklist need has not displayed in fire extinguishes.</p>
<p>Root causes of the nonconformity / Correction</p> <ul style="list-style-type: none"> • fire training session has not carried out frequently • fire checklist updated & training plan established.
<p>Corrective action</p> <p style="text-align: center;">Need to check and update fire check list.</p>
<p>Date for completion of action <u>04-05-2021</u> Auditee..... <u>Upeksha</u> Follow up audit-date..... Auditee..... <u>Upeksha</u></p>
<p>Effectiveness of the corrective action</p> <p style="text-align: center;">Acceptable</p> <p>MR Signature <u></u> Date..... <u>18 / 05 / 2021</u></p>
<p>Closure of CAR - MR signature <u></u> Date..... <u>18 / 05 / 2021</u> (Copy 1 to auditee. Copy 2 for auditor)</p>

Issue No :1 Issue Date :27.05.2021 Revision No : 0 Revision Date : Approved By : MR

FANTASIA NARROW FABRICS (Pvt) Ltd

CORRECTIVE ACTION REQUEST (CAR) No...6 of 41.....

Date :

Auditor designation Lab Excecative Name: Nishadi Dissanayalca
 Auditee designation Senior Excecative Name: Thushari Abeysinghe
 Auditee division Purchasing Section: Purchasing
 Audit scope / name of process (es).....

Nonconformity or inadequacy Supplier evaluation has not done regularly Team ^{has} not ensured that externally provided processes products confirm to requirement <i>[Signature]</i>	
Root causes of the nonconformity / Correction importance of . Not given proper awareness about getting supplier evaluation	
Corrective action Supplier evaluation has done. Awareness already given.	
Date for completion of action ... <u>09/05/2021</u>	Auditee... <u>Thushari</u>
Follow up audit-date... <u>18/05/2021</u>	Auditee... <u>Thushari</u>
Effectiveness of the corrective action <p style="text-align: center;">Acceptable</p>	
MR Signature <i>[Signature]</i>	Date... <u>18/05/2021</u>
Closure of CAR - MR signature... <i>[Signature]</i> Date... <u>18/05/2021</u> (Copy 1 to auditee. Copy 2 for auditor)	

Issue No :1 Issue Date :27.05.2021 Revision No : 0 Revision Date : Approved By : MR

FANTASIA NARROW FABRICS (Pvt) Ltd
CORRECTIVE ACTION REQUEST (CAR) No..... 7 of 41.....

Date : 23.10.2021

Auditor designation Production Assistant Name : Priyantha
Auditee designation Ass. dye Manager Name : Manoj Nalinda
Auditee division dye-house Section : dye-house
Audit scope / name of process (es).....

Nonconformity or Inadequacy

Process flow chart pending.

Root causes of the nonconformity / Correction

Process changes done due to business expansion

Corrective action

Process flow chart has been updated.

Date for completion of action 18/5/2021 Auditee Manoj

Follow up audit-date 19/5/2021 Auditee Manoj

Effectiveness of the corrective action

Acceptable

MR Signature [Signature] Date 19/05/2021

Closure of CAR - MR signature [Signature] Date 19/05/2021
(Copy 1 to auditee. Copy 2 for auditor)

Issue No :1 Issue Date :27.05.2021 Revision No : 0 Revision Date : Approved By : MR

FANTASIA NARROW FABRICS (Pvt) Ltd
CORRECTIVE ACTION REQUEST (CAR) No.....9 of 41....

Date : 23/03/2021

Auditor designation Production Assistant Name : Priyantha
Auditee designation Ass. dye Manager Name : Manoj Nalinda
Auditee division dye house Section : dye house
Audit scope / name of process (es).....

Nonconformity or inadequacy

ppe not used.

Root causes of the nonconformity / Correction

lack of training about importance of wearing PPE

Corrective action

conducted training program & aware staff

Date for completion of action 18/5/2021 Auditee Manoj Nalinda

Follow up audit-date 19/5/2021 Auditee Manoj Nalinda

Effectiveness of the corrective action

Acceptable

MR Signature [Signature]

Date 19/05/2021

Closure of CAR - MR signature [Signature] Date 19/05/2021
(Copy 1 to auditee. Copy 2 for auditor)

Issue No :1

Issue Date :27.05.2021

Revision No : 0

Revision Date :

Approved By : MR

FANTASIA NARROW FABRICS (Pvt) Ltd
CORRECTIVE ACTION REQUEST (CAR) No.....10 of 41...

Date : 23/03/2021

Auditor designation Production Assistant Name: Priyantha
Auditee designation Ass. dye Manager Name: Manoj Nalinda
Auditee division dye house Section: dye house
Audit scope / name of process (es).....

Nonconformity or inadequacy

MSDS has not displayed with Dye / Chemicals.

Root causes of the nonconformity / Correction

Lack of awareness about importance of MSDS.
MSDS displayed

Corrective action

Conducted training program & aware staff.
MSDS Displayed.

Date for completion of action 18/5/2021 Auditee Manoj

Follow up audit-date 19/5/2021 Auditee Manoj

Effectiveness of the corrective action

Acceptable

MR Signature 

Date 19/05/2021

Closure of CAR - MR signature  Date 19/05/2021
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Issue No : 1 Issue Date : 27.05.2021 Revision No : 0 Revision Date : Approved By : MR

FANTASIA NARROW FABRICS (Pvt) Ltd
CORRECTIVE ACTION REQUEST (CAR) No.....12 of 41.....

Date : 23/03/2021.....

Auditor designation Senior Executive Name : Thushari Abeyasinghe
Auditee designation Executive Name : Madhura
Auditee division Finance Section : Finance
Audit scope / name of process (es).....

Nonconformity or inadequacy Department process map has not updated.
Root causes of the nonconformity / Correction Lack of awareness & training
Corrective action updated department process map. Date for completion of action <u>04/05/2021</u> Auditee <u>Madhura</u> Follow up audit-date <u>18/5/2021</u> Auditee <u>Madhura</u>
Effectiveness of the corrective action Acceptable MR Signature <u>[Signature]</u> Date <u>18/05/2021</u>
Closure of CAR - MR signature <u>[Signature]</u> Date <u>18/05/2021</u> (Copy 1 to auditee. Copy 2 for auditor)

Issue No :1 Issue Date :27.05.2021 Revision No : 0 Revision Date : Approved By : MR

FANTASIA NARROW FABRICS (Pvt) Ltd
CORRECTIVE ACTION REQUEST (CAR) No..... 13 of 41.....

Date : 23 / 03 / 2021 /

Auditor designation Senior Executive Name : Thushari Abeyasinghe
Auditee designation Executive Name : Madhura
Auditee division Finance Section : Finance
Audit scope / name of process (es).....

Nonconformity or inadequacy

SQDCM board need to be implement and need to monitor KPI

Root causes of the nonconformity / Correction

lack of awareness about SQDCM (KPI) monitoring
Training has been conducted

Corrective action

Implemented SQDCM board and monitored KPI

Date for completion of action 14/5/2021 Auditee Madhura

Follow up audit-date 18/5/2021 Auditee Madhura

Effectiveness of the corrective action

Accepted

MR Signature  Date 18/05/2021

Closure of CAR - MR signature  Date 18/05/2021
(Copy 1 to auditee. Copy 2 for auditor)

Issue No :1 Issue Date :27.05.2021 Revision No : 0 Revision Date : Approved By : MR

FANTASIA NARROW FABRICS (Pvt) Ltd
CORRECTIVE ACTION REQUEST (CAR) No.....14 of 41..

Date : 23.03.2021

Auditor designation Ass. dye manager Name : manoj Danushka
Auditee designation Production Assistant Name : Priyantha
Auditee division Knit Section : Knit
Audit scope / name of process (es).....

Nonconformity or inadequacy Floor is not clean & tidy	
Root causes of the nonconformity / Correction Proper awareness not given for the ss implementation.	
Corrective action ss need to be implemented	
Date for completion of action <u>04.05.2021</u>	Auditee... <u>Priyantha</u>
Follow up audit-date... <u>18.05.2021</u>	Auditee... <u>Priyantha</u>
Effectiveness of the corrective action Accepted	
MR Signature <u>[Signature]</u>	Date... <u>18.05.2021</u>
Closure of CAR - MR signature... <u>[Signature]</u> Date... <u>18.05.2021</u> (Copy 1 to auditee.Copy 2 for auditor)	

Issue No :1 Issue Date :27.05.2021 Revision No : 0 Revision Date : Approved By : MR

FANTASIA NARROW FABRICS (Pvt) Ltd
CORRECTIVE ACTION REQUEST (CAR) No.....15 of 41.....

Date : 23 / 03 / 2021

Auditor designation Production Assistant Name : Priyanka
Auditee designation Data entry Name : Thakshila
Auditee division Weaving Section : Weaving
Audit scope / name of process (es).....

Nonconformity or inadequacy <p>Process map has not updated properly</p>
Root causes of the nonconformity / Correction <ul style="list-style-type: none">Process has been changed due to ERP system installationUpdated process map has been displayed
Corrective action <p>process map need to be updated.</p>
Date for completion of action <u>04 / 05 / 2021</u> Auditee <u>Thakshila</u> Follow up audit-date <u>18 / 05 / 2021</u> Auditee <u>Thakshila</u>
Effectiveness of the corrective action <p>Acceptable</p>
MR Signature <u>[Signature]</u> Date <u>18 / 05 / 2021</u>
Closure of CAR - MR signature <u>[Signature]</u> Date <u>18 / 05 / 2021</u> (Copy 1 to auditee. Copy 2 for auditor)

Issue No :1 Issue Date :27.05.2021 Revision No : 0 Revision Date : Approved By : MR

FANTASIA NARROW FABRICS (Pvt) Ltd
CORRECTIVE ACTION REQUEST (CAR) No...15 of 41...

Date : 23.03.2021

Auditor designation Ass. dye manager Name Manoj / Danushka
Auditee designation Production Assistant Name : Priyantha
Auditee division Knit Section : Knit
Audit scope / name of process (es).....

Nonconformity or inadequacy

Process map has not updated properly

Root causes of the nonconformity / Correction

Department structure has changed.

Corrective action


Process map need to be updated

Date for completion of action 04.05.2021 Auditee.....Priyantha.....

Follow up audit-date 18.05.2021 Auditee.....Priyantha.....

Effectiveness of the corrective action

Acceptable

MR Signature 

Date.....18.05.2021

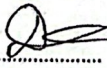

Closure of CAR - MR signature  Date.....18.05.2021
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Issue No :1 Issue Date :27.05.2021 Revision No : 0 Revision Date : Approved By : MR

FANTASIA NARROW FABRICS (Pvt) Ltd
CORRECTIVE ACTION REQUEST (CAR) No.....16 of 41.....

Date :23 / 03 / 2021

Auditor designation Production Assistant Name : Priyantha
Auditee designation Data entry Name : Thakshila
Auditee division Weaving Section : Weaving
Audit scope / name of process (es).....

Nonconformity or inadequacy Process map has not updated properly.
Root causes of the nonconformity / Correction Process changes done based on Q C ERP system installation
Corrective action updated process map. Date for completion of action04 / 05 / 2021..... Auditee.....Thakshila..... Follow up audit-date.....18 / 5 / 2021..... Auditee.....Thakshila.....
Effectiveness of the corrective action Acceptable MR Signature  Date.....18 / 05 / 2021
Closure of CAR - MR signature.....  Date.....18 / 05 / 2021..... (Copy 1 to auditee.Copy 2 for auditor)

Issue No :1 Issue Date :27.05.2021 Revision No : 0 Revision Date : Approved By : MR

FANTASIA NARROW FABRICS (Pvt) Ltd
CORRECTIVE ACTION REQUEST (CAR) No.....21...of...41..

Date : 23.03.2021.....

Auditor designation Senior Executive Name : Thushari / Ama
Auditee designation manager Name : Rukshan
Auditee division Marketing Section : Marketing
Audit scope / name of process (es).....

Nonconformity or inadequacy KPI has not updated
Root causes of the nonconformity / Correction Marketing division re-structuring process going on
Corrective action KPI need to be updated
Date for completion of action : 04.05.2021 Auditee <u>Rukshan</u> Follow up audit-date <u>18.05.2021</u> Auditee <u>Rukshan</u>
Effectiveness of the corrective action Acceptable
MR Signature <u>[Signature]</u> Date <u>18/05/2021</u>
Closure of CAR - MR signature <u>[Signature]</u> Date <u>18/05/2021</u> (Copy 1 to auditee. Copy 2 for auditor)

Issue No :1 Issue Date :27.05.2021 Revision No : 0 Revision Date : Approved By : MR

FANTASIA NARROW FABRICS (Pvt) Ltd
CORRECTIVE ACTION REQUEST (CAR) No.....22 of 41.....

Date: 23.03.2021

Auditor designation Senior Executive Name: Thushar / Ama
Auditee designation Manager Name: Rukshan
Auditee division Marketing Section: Marketing
Audit scope / name of process (es).....

Nonconformity or inadequacy

Customer Feed back has not collected

Root causes of the nonconformity / Correction

Less awareness about the importance of getting customer feedback

Corrective action


Need to get Customer feedback & giving awareness for the importance.

Date for completion of action 04.05.2021 Auditee Rukshan


Follow up audit-date 18.05.2021 Auditee Rukshan

Effectiveness of the corrective action

Acceptable

MR Signature 

Date 18/05/2021

Closure of CAR - MR signature  Date 18/05/2021
(Copy 1 to auditee. Copy 2 for auditor)

Issue No : 1 Issue Date : 27.05.2021 Revision No : 0 Revision Date : Approved By : MR

FANTASIA NARROW FABRICS (Pvt) Ltd
CORRECTIVE ACTION REQUEST (CAR) No..... 28 of 41...

Date : 23/03/2021

Auditor designation Train Production Executive Name : Saminda Fernando
Auditee designation Name : Dilhani
Auditee division FG stores Section : FG Stores
Audit scope / name of process (es).....

Nonconformity or inadequacy

Floor path has blocked.

Root causes of the nonconformity / Correction

proper awareness not given for the SS implementation.

Corrective action

Need to clear floor path.

Date for completion of action 04/05/2021 Auditee Dilhani

Follow up audit-date 18/05/2021 Auditee Dilhani

Effectiveness of the corrective action

Acceptable

MR Signature [Signature] Date 18/05/2021

Closure of CAR - MR signature [Signature] Date 18/05/2021
(Copy 1 to auditee. Copy 2 for auditor)

Issue No :1 Issue Date :27.05.2021 Revision No : 0 Revision Date : Approved By : MR

FANTASIA NARROW FABRICS (Pvt) Ltd
CORRECTIVE ACTION REQUEST (CAR) No.....24 of 41..

Date :23.03.2021

Auditor designation Data entry Name : Takshila
Auditee designation Name : Dilhanj
Auditee division FG stores Section FG stores
Audit scope / name of process (es).....

Nonconformity or inadequacy

Rack system is unsafe.

Root causes of the nonconformity / Correction

Not following 5S guidelines properly

Corrective action


Need to arrange rack system as safe.

Date for completion of action4.10.2021... Auditee.....Dilhanj.....

Follow up audit-date.....18.10.2021 Auditee.....Dilhanj.....

Effectiveness of the corrective action

Acceptable

MR Signature

Date.....18/10/2021

Closure of CAR - MR signature.......... Date.....18/10/2021.....
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Issue No :1

Issue Date :27.05.2021

Revision No : 0 Revision Date :

Approved By : MR

FANTASIA NARROW FABRICS (Pvt) Ltd
CORRECTIVE ACTION REQUEST (CAR) No.....25 of 41

Auditor designation Trainee Production ^{Executive} Name : Saminda Fernando
Auditee designation Name : Dilhani
Auditee division FM Stores Section : FM Stores
Audit scope / name of process (es).....
Date : 29/03/2021

Nonconformity or Inadequacy

Displayed
department structure has not updated.

Root causes of the nonconformity / Correction

Department structure has been updated

Corrective action

Need to update department structure.

Date for completion of action 04/05/2021 Auditee.....Dilhani.....

Follow up audit-date.....18/05/2021 Auditee.....Dilhani.....

Effectiveness of the corrective action

Acceptable

MR Signature [Signature]

Date.....18/05/2021

Closure of CAR - MR signature.....[Signature]..... Date.....18/05/2021.....
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Issue No :1

Issue Date :27.05.2021

Revision No : 0 Revision Date :

Approved By : MR

FANTASIA NARROW FABRICS (Pvt) Ltd
CORRECTIVE ACTION REQUEST (CAR) No...27... of 4)....

Date : 23 / 03 / 2021

Auditor designation Production Assistant Name : Priyantha
Auditee designation HOD - Warping Name : Pasindu Ransinghe
Auditee division Warping Section : Warping
Audit scope / name of process (es).....

Nonconformity or inadequacy

Document list not updated.

Root causes of the nonconformity / Correction

..Document list updating & maintaining work has not assigned.

Corrective action

document list need to be updated.

Date for completion of action 04/05/2021 Auditee Pasindu


Follow up audit-date 18/05/2021 Auditee Pasindu

Effectiveness of the corrective action

Acceptable

MR Signature 

Date 18/05/2021

Closure of CAR - MR signature  Date 18/05/2021
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FANTASIA NARROW FABRICS (Pvt) Ltd
CORRECTIVE ACTION REQUEST (CAR) No..... 28 of 41.....

Date : 03/09/2021

Auditor designation Production Assistant Name : Priyantha
Auditee designation HOD - Warping Name : Pasindu Ranasinghe
Auditee division Warping Section : Warping
Audit scope / name of process (es).....

Nonconformity or inadequacy

Department structure has not displayed.

Root causes of the nonconformity / Correction

Department structure has been changed.

Corrective action

displayed department structure.

Date for completion of action 04.05.2021.....

Auditee..... Pasindu.....

Follow up audit-date 18/5/2021.....

Auditee..... Pasindu.....

Effectiveness of the corrective action

Acceptable

MR Signature 

Date..... 18/05/2021

Closure of CAR - MR signature.....  Date..... 18/05/2021
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Issue No :1

Issue Date :27.05.2021

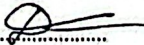

Revision No : 0 Revision Date :

Approved By : MR

FANTASIA NARROW FABRICS (Pvt) Ltd
CORRECTIVE ACTION REQUEST (CAR) No.....29 of 41.....

Date : 23 / 03 / 2021

Auditor designation Training Production executive Name Saminda Fernando
Auditee designation Executive Name Indika
Auditee division Maintenance Section Maintenance
Audit scope / name of process (es).....

Nonconformity or inadequacy <u>Quality policy need to be aware</u>	
Root causes of the nonconformity / Correction <u>lack of training</u>	
Corrective action <u>Aware quality policy.</u>	
Date for completion of action <u>04/05/2021</u>	Auditee <u>Indika</u>
Follow up audit-date <u>18/05/2021</u>	Auditee <u>Indika</u>
Effectiveness of the corrective action <u>Acceptable</u>	
MR Signature <u></u>	Date <u>18/05/2021</u>
Closure of CAR - MR signature <u></u> Date <u>18/05/2021</u> (Copy 1 to auditee. Copy 2 for auditor)	

Issue No :1 Issue Date :27.05.2021 Revision No : 0 Revision Date : Approved By : MR

FANTASIA NARROW FABRICS (Pvt) Ltd
CORRECTIVE ACTION REQUEST (CAR) No....30 of 41.....

Date : 23 103 /2021

Auditor designation Training Production Executive Name : Sammda Fernando
Auditee designation Executive Name : Indika
Auditee division Maintenance Section : Maintenance
Audit scope / name of process (es).....

Nonconformity or inadequacy

process map not displayed.

Root causes of the nonconformity / Correction

Process changes has occurred due to structural change.
Displayed process map

Corrective action

need to display process map

Date for completion of action ...4 /05 /2021.... Auditee.... Indika.....

Follow up audit-date....18 /05 /2021 Auditee.... Indika.....

Effectiveness of the corrective action

Acceptable

MR Signature ..[Signature].....

Date.....18 /05 /2021

Closure of CAR - MR signature...[Signature]..... Date...18 /05 /2021.....
(Copy 1 to auditee.Copy 2 for auditor)

Issue No :1 Issue Date :27.05.2021 Revision No : 0 Revision Date : Approved By : MR

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FANTASIA NARROW FABRICS (Pvt) Ltd

CORRECTIVE ACTION REQUEST (CAR) No.....17 of 41.....

Date : 23.03.2021

Auditor designation Junior Executive Name : Kiffil / upaksha
Auditee designation Junior Executive Name : Daksha
Auditee division Griega Stores Section : Griega Stores
Audit scope / name of process (es).....

Nonconformity or inadequacy

Department Structure has not updated.

Root causes of the nonconformity / Correction

Department Structure has changed.

Corrective action

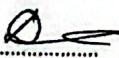
Department Structure need to be updated.

Date for completion of action 04/05/2021 Auditee..... Daksha

Follow up audit-date..... 18/05/2021 Auditee..... Daksha

Effectiveness of the corrective action

Acceptable

MR Signature 

Date..... 18/05/2021

Closure of CAR - MR signature.....  Date..... 18/05/2021
(Copy 1 to auditee.Copy 2 for auditor)

Issue No :1 Issue Date :27.05.2021 Revision No : 0 Revision Date : Approved By : MR

FANTASIA NARROW FABRICS (Pvt) Ltd
CORRECTIVE ACTION REQUEST (CAR) No..... 18 of 41.....

Date : 23.03.2021

Auditor designation Junior Executive Name : Riffil / Upaksha
Auditee designation Junior Executive Name : Daksha
Auditee division Grieger Stores Section : Grieger Stores
Audit scope / name of process (es).....

Nonconformity or Inadequacy

KPI target need to be updated

Root causes of the nonconformity / Correction

has been kept under
Grieger stores, restructuring process

Corrective action

KPI targets has been updated

Date for completion of action 04.05.2021 Auditee Daksha

Follow up audit-date 18.05.2021 Auditee Daksha

Effectiveness of the corrective action

Acceptable

MR Signature [Signature] Date 18/05/2021

Closure of CAR - MR signature [Signature] Date 18/05/2021
(Copy 1 to auditee. Copy 2 for auditor)

Issue No :1 Issue Date :27.05.2021 Revision No : 0 Revision Date : Approved By : MR

FANTASIA NARROW FABRICS (Pvt) Ltd
CORRECTIVE ACTION REQUEST (CAR) No...19 of 41....

Date : 22 / 03 / 2021

Auditor designation Junior Executive Name : Upesha / Kiffi
Auditee designation Junior Executive Name : Daksha Udawaththa
Auditee division Greige Stores Section : Greige Stores
Audit scope / name of process (es).....

Nonconformity or Inadequacy

TMS not aware about quality policy.

Root causes of the nonconformity / Correction

Lack of training & quality policy awareness
already added to the induction training

Corrective action

Need to aware TMS

Date for completion of action 4 / 05 / 2021 Auditee Daksha

Follow up audit-date 18 / 05 / 2021 Auditee Daksha

Effectiveness of the corrective action

Acceptable

MR Signature [Signature]

Date 18 / 05 / 2021

Closure of CAR - MR signature [Signature] Date 18 / 05 / 2021
(Copy 1 to auditee. Copy 2 for auditor)

Issue No : 1 Issue Date : 27.05.2021 Revision No : 0 Revision Date : Approved By : MR

FANTASIA NARROW FABRICS (Pvt) Ltd
CORRECTIVE ACTION REQUEST (CAR) No.....41...of...41.

Date : 23 / 03 / 2021

Auditor designation Executive Name : Nishadi Dissanayaka
Auditee designation Executive Name : Nalin
Auditee division Covering Section : Covering
Audit scope / name of process (es).....

Nonconformity or Inadequacy

Department structure has not updated.

Root causes of the nonconformity / Correction

Department re-structuring process going update dept. structure.

Corrective action

Department structure need to be updated.

Date for completion of action 4.105/2021 Auditee.....Nalin

Follow up audit-date.....18.105/2021 Auditee.....Nalin

Effectiveness of the corrective action

Acceptable.

MR Signature [Signature]

Date.....18 / 05 / 2021

Closure of CAR - MR signature.....[Signature] Date.....18/05/2021
(Copy 1 to auditee.Copy 2 for auditor)

Issue No :1 Issue Date :27.05.2021 Revision No : 0 Revision Date : Approved By : MR

FANTASIA NARROW FABRICS (Pvt) Ltd
CORRECTIVE ACTION REQUEST (CAR) No..... 40 of 41.....

Date : 28 / 03 / 2021

Auditor designation Trainee Production Executive Name : Saminda Fernando
Auditee designation Executive Name : Indika / Hema
Auditee division Maintenance Section : Maintenance
Audit scope / name of process (es).....

Nonconformity or Inadequacy

Process map has not displayed.

Root causes of the nonconformity / Correction

updated process has not finalized since
maintenance department is under re-structuring.

Corrective action

Process map need to be display.

Date for completion of action ...04 / 05 / 2021 Auditee..... Indika.....


Follow up audit-date...18 / 05 / 2021 Auditee..... Indika.....

Effectiveness of the corrective action

Acceptable

MR Signature 

Date..... 18 / 05 / 2021

Closure of CAR - MR signature.....  Date..... 18 / 05 / 2021).....
(Copy 1 to auditee.Copy 2 for auditor)

Issue No :1 Issue Date :27.05.2021 Revision No : 0 Revision Date : Approved By : MR

FANTASIA NARROW FABRICS (Pvt) Ltd
CORRECTIVE ACTION REQUEST (CAR) No.....^{39 of 41}.....

Date : 23/03/2021

Auditor designation Trainee Production Executive Name : Saminda Fernando
Auditee designation Executive Name : Indika
Auditee division Maintenance Section : Maintenance
Audit scope / name of process (es).....

Nonconformity or inadequacy

KPI monitoring has not displayed.

Root causes of the nonconformity / Correction

Department structure has been changed ..
updated KPI & started to monitoring regularly

Corrective action

need to make SQDCM board and start to monitor KPI

Date for completion of action 4/05/2021 Auditee.....Indika.....

Follow up audit-date.....18/05/2021 Auditee.....Indika.....

Effectiveness of the corrective action

Acceptable

MR Signature [Signature]

Date.....18/05/2021

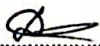
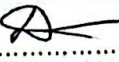
Closure of CAR - MR signature.....[Signature]..... Date.....18/05/2021.....
(Copy 1 to auditee.Copy 2 for auditor)

Issue No :1 Issue Date :27.05.2021 Revision No : 0 Revision Date : Approved By : MR

FANTASIA NARROW FABRICS (Pvt) Ltd
CORRECTIVE ACTION REQUEST (CAR) No....37...of...41...

Date : 23/03/2021

Auditor designation Executive Name : Nishadi Dissanayake
Auditee designation Ass. Production Manager Name : Dinesh
Auditee division Jacquard Section : Jacquard
Audit scope / name of process (es).....

Nonconformity or inadequacy <p align="center">Department structure not updated.</p>
Root causes of the nonconformity / Correction <p align="center">. structural changes of department has occurred</p>
Corrective action <p align="center">Department structure need to be updated.</p>
Date for completion of action <u>04.05/2021</u> Auditee..... <u>Dinesh</u> Follow up audit-date... <u>18/05/2021</u> Auditee..... <u>Dinesh</u>
Effectiveness of the corrective action <p align="center">acceptable</p>
MR Signature  Date..... <u>18/05/2021</u>
Closure of CAR - MR signature.....  Date..... <u>18/05/2021</u> (Copy 1 to auditee.Copy 2 for auditor)

Issue No :1 Issue Date :27.05.2021 Revision No : 0 Revision Date : Approved By : MR

FANTASIA NARROW FABRICS (Pvt) Ltd
CORRECTIVE ACTION REQUEST (CAR) No. 25 of 21

Date: 03/03/2021

Auditor designation: Exec Nerve Name: Nishadi Dhananjaya
Auditee designation: Ass. Production Manager Name: Dinesh
Auditee division: Jacquard Section: Jacquard
Audit scope / name of process (es):

Nonconformity or inadequacy

Employees not updated about quality policy.
Quality policy has not been communicated, understood within department

Root causes of the nonconformity / Correction

HOD has not aware about the importance of quality policy / Quality policy awareness has been added for the induction training.

Corrective action

Need to aware employees about quality policy.

Date for completion of action: 4.05.2021 Auditee: Dinesh

Follow up audit-date: 16.05.2021 Auditee: Dinesh

Effectiveness of the corrective action

Acceptable

MR Signature: [Signature] Date: 16.05.2021

Closure of CAR - MR signature: [Signature] Date: 16.05.2021
(Copy 1 to auditee Copy 2 for auditor)

Issue No :1 Issue Date :27.05.2021 Revision No : 0 Revision Date : Approved By : MR

FANTASIA NARROW FABRICS (Pvt) Ltd
CORRECTIVE ACTION REQUEST (CAR) No.....35 of 41

Date : 23/03/2021

Auditor designation Executive Name : Nishadi Drssanoyaka
Auditee designation Executive Name : Kasun
Auditee division Packing F2 Section : Packing F2
Audit scope / name of process (es).....

Nonconformity or Inadequacy

Responsibilities & authorities for relevant are not assigned & communicated

Root causes of the nonconformity / Correction

Master list of document updations has not submitted.

Corrective action

Master list of document need to be submitted.

Date for completion of action 04/05/2021 Auditee Kasun

Follow up audit-date 18/05/2021 Auditee Kasun

Effectiveness of the corrective action

Acceptable.

MR Signature [Signature] Date 18/05/2021

Closure of CAR - MR signature [Signature] Date 18/05/2021
(Copy 1 to auditee. Copy 2 for auditor)

Issue No : 1 Issue Date : 27.05.2021 Revision No : 0 Revision Date : Approved By : MR

FANTASIA NARROW FABRICS (Pvt) Ltd
CORRECTIVE ACTION REQUEST (CAR) No.....34 of 41.

Date : 23/03/2021

Auditor designation Executive Name : Nishadi Disanayata
Auditee designation Executive Name : Kasun
Auditee division Packing FR Section : Packing FR
Audit scope / name of process (es).....

Nonconformity or inadequacy
Calibration equipment list not submitted.
Responsibilities & authorities for relevant roles are not assigned & communicated

Root causes of the nonconformity / Correction
• Equipment list updating & maintaining work has not assigned.

Corrective action
updated.
• Calibration equipment list need to be submitted.
Date for completion of action 04/05/2021 Auditee Kasun
Follow up audit-date 18/05/2021 Auditee Kasun

Effectiveness of the corrective action
Acceptable
MR Signature [Signature] Date 10/05/2021

Closure of CAR - MR signature [Signature] Date 18/05/2021
(Copy 1 to auditee. Copy 2 for auditor)

Issue No :1 Issue Date :27.05.2021 Revision No : 0 Revision Date : Approved By : MR

FANTASIA NARROW FABRICS (Pvt) Ltd
CORRECTIVE ACTION REQUEST (CAR) No.....33 of 41..

Date : 23 103 /2021

Auditor designation Senior Executive Name : Thushari Abeysinghe
Auditee designation Group leader. Name : Clinton
Auditee division Packing Section : Packing
Audit scope / name of process (es).....

Nonconformity or inadequacy

document register has not updated.

Root causes of the nonconformity / Correction

Process changed.

Corrective action

Updated document register.

Date for completion of action 04.05.2021 Auditee Clinton

Follow up audit-date 19/05/2021 Auditee Clinton

Effectiveness of the corrective action

Acceptable

MR Signature [Signature]

Date 19/05/2021

Closure of CAR - MR signature [Signature] Date 19.05.2021
(Copy 1 to auditee. Copy 2 for auditor)

Issue No :1 Issue Date :27.05.2021 Revision No : 0 Revision Date : Approved By : MR

FANTASIA NARROW FABRICS (Pvt) Ltd
CORRECTIVE ACTION REQUEST (CAR) No.....32 of 41.....

Date: 23/03/2021

Auditor designation Senior Executive Name: Thushari Abeyasinghe
Auditee designation Group leader Name: Clinton
Auditee division Packing Section: Packing
Audit scope / name of process (es).....

Nonconformity or Inadequacy

Department structure has not updated.

Root causes of the nonconformity / Correction

Department structure has changed

Corrective action

Updated department structure

Date for completion of action 04/05/2021 Auditee Clinton

Follow up audit-date 18/5/2021 Auditee Clinton

Effectiveness of the corrective action

Acceptable

MR Signature [Signature]

Date 18/05/2021

Closure of CAR - MR signature [Signature] Date 18/05/2021
(Copy 1 to auditee. Copy 2 for auditor)

Issue No :1 Issue Date :27.05.2021 Revision No : 0 Revision Date : Approved By : MR

FANTASIA NARROW FABRICS (Pvt) Ltd
CORRECTIVE ACTION REQUEST (CAR) No...31 of 41.....

Date : 23 / 03 / 2021

Auditor designation Senior Executive Name : Thushari Abeyasinghe
Auditee designation Group leader Name : Clinton
Auditee division Packing Section : Packing
Audit scope / name of process (es).....

Nonconformity or Inadequacy

Process map has not updated.

Root causes of the nonconformity / Correction

Packing process has been changed due to
QC ERP system installation

Corrective action

updated process map.

Date for completion of action 04 / 05 / 2021 Auditee Clinton

Follow up audit-date 18 / 5 / 2021 Auditee Clinton

Effectiveness of the corrective action

Acceptable

MR Signature [Signature]

Date 18 / 05 / 2021



Closure of CAR - MR signature [Signature] Date 18 / 05 / 2021
(Copy 1 to auditee. Copy 2 for auditor)

Issue No : 1 Issue Date : 27.05.2021 Revision No : 0 Revision Date : Approved By : MR

FANTASIA NARROW FABRICS (Pvt) Ltd
CORRECTIVE ACTION REQUEST (CAR) No...20 of 41.....

Date: 23/03/2021

Auditor designation: Senior Executive Name: Thushari / Ama
Auditee designation: Manager Name: Rukshan
Auditee division: Marketing Section: Marketing
Audit scope / name of process (es):

Nonconformity or inadequacy Quality policy need to be aware	
Root causes of the nonconformity / Correction Lack of training. training has been given & quality policy awareness has been added to the induction training	
Corrective action Need to aware team about quality policy	
Date for completion of action 04.05.2021	Auditee Rukshan
Follow up audit-date 18.05.2021	Auditee Rukshan
Effectiveness of the corrective action Acceptable.	
MR Signature 	Date 18/05/2021
Closure of CAR - MR signature  Date 18/05/2021 (Copy 1 to auditee. Copy 2 for auditor)	

Issue No :1 Issue Date :27.05.2021 Revision No : 0 Revision Date : Approved By : MR

FANTASIA NARROW FABRICS (Pvt) Ltd
CORRECTIVE ACTION REQUEST (CAR) No.....19.....of 41.....

Date : 22 / 03 / 2021

Auditor designation Junior Executive Name : Upesha / Kiffi
Auditee designation Junior Executive Name : Daksha Udawattha
Auditee division Garage Stores Section : Garage Stores
Audit scope / name of process (es)

Nonconformity or Inadequacy

TMS not aware about quality policy.

Root causes of the nonconformity / Correction

Lack of training & quality policy awareness already added to the induction training

Corrective action

Need to aware TMS

Date for completion of action 4 / 05 / 2021 Auditee Daksha

Follow up audit-date 18 / 05 / 2021 Auditee Daksha

Effectiveness of the corrective action

Acceptable

MR Signature [Signature]

Date 18 / 05 / 2021

Closure of CAR - MR signature [Signature] Date 18 / 05 / 2021
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