

IND-EXPO CERTIFICATION LIMITED
MANAGEMENT SYSTEMS CERTIFICATION SCHEME

CORRECTIVE ACTION PLAN FOR NON-CONFORMITIES

For all non-conformities kindly complete this form and submit with evidence within two months.

Name of organization : *Asian Chill Equipment (Pvt) Ltd.*

Type of audit : Stage II / Surveillance / Re-certification/Special audit (delete whichever is inapplicable)

Date/s of audit : *01/12/2018*

NCR No.	Non-conformity	Corrective actions taken & Date of implementation	Evidence of implementation-
01	<i>Quality Policy has not communicated to all levels of the organization</i>	<i>* Print the banner and display inside of the workshop. * Display the all notice board in the workshop. * Upload to the company website.</i>	
02	<i>Roles and responsibilities are not adequately communicated within the organization.</i>	<i>* Distribute the JD to all employees</i>	
03	<i>Company does not have the plans to achieve quality objective.</i>	<i>* Every soft copy backup in external hard disk. * All copies take a print and attached according to file.</i>	
04	<i>Monitoring and measurement resource are not calibrated. ex. measuring tool tape.</i>	<i>* Internally Calibrated and record.</i>	
05	<i>Data and information collected on QMS process are not adequately analysed.</i>	<i>* Analyse the data.</i>	
06	<i>There is no evidence that the last internal audit covered all the process in QMS.</i>	<i>* Create schedule to be covered in every class and section.</i>	

Signature of Management Representative /FSTL /EMR

Date

OBSERVATIONS AND RECOMMENDATIONS

Signature of Team Leader/Lead Auditor

Date