

**IND-EXPO CERTIFICATION LIMITED  
MANAGEMENT SYSTEMS CERTIFICATION SCHEME**

**CORRECTIVE ACTION PLAN FOR NON-CONFORMITIES**

For all non-conformities kindly complete this form and submit with evidence within two months.

Name of organization :

Type of audit : Stage II / Surveillance / Re-certification/Special audit (delete whichever is inapplicable)

Date/s of audit :


NCR No.	Non-conformity	Corrective actions taken & Date of implementation	Evidence of implementation
NC. 01 of 02	Maintenance of environment necessary for safe operation is not effective. Eg. Earth wire of the hand grinder has been found unconnected leading to electrical accidents	Checked the earth wire & connected it as per the requirement. Checked the grinder for safe operation & it is operated as per the requirement. Date implemented - 26. 10. 2021 ( Attachment 01-Photograph of repaired electrical grinder) Checked all the tools / equipment similar to electrical grinder in the factory for safe operation. Date:- 30.10.2021 Train the staff members of the production department for safe operation of equipment & machines. Date:- 05.11.2021 ( Attachment 02- Training attendance on above )	See attachments 01 & 02
NC. 02 of 02	Organization has not effectively determined & applied criteria for evaluation, selection, monitoring, & re evaluation of external providers. Eg:- Initial supplier evaluation has not been carried out.	Implemented a working instruction ( WI) ( Attachment -03) & new supplier evaluation form ( Attachment -04) for evaluating of new suppliers. ( 01- 11- 2021) Train the purchasing officer & the staff members of the stores on above working instruction & new supplier evaluation form.	See attachments 03 & 04

x   
Signature of Management Representative /FSTL /EMR

15.11.2021  
Date

**OBSERVATIONS AND RECOMMENDATIONS**

All ncr's are closed

  
Signature of Team Leader/Lead Auditor

2021.11.15  
Date

Doc. No.: QP-19-F-02

Issue No. : 07

Issue Date : 2015-01-30

Reviewed and approved by : Director

Issued by : Management Representative