



IND-EXPO CERTIFICATION LIMITED

INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME

STAGE I AUDIT REPORT

ISO 9001:2015

Jayakody Cost Consultants (Pvt)Ltd

INDEXPO CERTIFICATION LIMITED
MANAGEMENT SYSTEMS CERTIFICATION SCHEME
STAGE I AUDIT REPORT –ISO 9001: 2015

1. NAME OF ORGANIZATION : Jayakody Cost Consultants (Pvt)Ltd
2. REGISTERED ADDRESS : No 418/8. Weli Road, Thalawathugoda
3. FACTORY/OUTLET/ LOCATIONS/SITES : Same as 2.
4. CONTACT DETAILS :
 - 4.1 Name: T. Pathmasiri
 - 4.2 Designation: Senior Contract Specialist
 - 4.3 Telephone : Mobile : 94 112 774 992 Fax :
 - E-mail: pathme.office@gmail.com
5. APPLICABLE STANDARD : ISO 9001:2015
6. FILE NO. : IMSC-QMS-112
7. APPLICABLE SECTOR : Professional, Scientific And Technical Activities
8. IAF / DIVISION : 70.2
9. SCOPE OF CERTIFICATION : Activities pertaining to consultancy service (cost administration, claims management, dispute management and project management)
10. NO. OF EMPLOYEES : 20
11. DATE OF AUDIT : 20.07.2024
12. TYPE OF AUDIT : Stage I
- 13 AUDIT TEAM :
D.N.S.Kuruppumullage Team Leader
Buddhika Sajeewani Team Member

Document No. : QP-05-F-04

Issue No : 07

Issue Date : 2016.09.15

Rev No : 02

Rev Date : 2024.06.01

Reviewed and approved by : Director

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14. AUDIT OBJECTIVES:

The objectives of this audit were:

- to confirm that the management system has been planned to conform with all the requirements of the audit standard including availability of documented information required;
- to understand the scope of the management system of the client with regards to operational sites, processes, equipment and the complexity of the operation (levels of controls established particularly in case of multiple site), applicable statutory, regulatory and contractual requirements;
- to confirm the readiness and planned arrangements for the Stage 2 audit.

15. AUDIT FINDINGS :

Serial No.	Relevant Clause of ISO 9001 :2015	Finding	Remarks
			Stage II on 01/08/2024
	4.2	Certain Interested parties have not been identified	Closed
01	5.2	Establishment of quality policy & communication of quality policy is not effective. Ex: Certain employees are not aware on Quality policy	Closed
02	5.3	Job roles & responsibilities have not been assigned as per the requirements of 5.3	Closed
03	6.3	The Process of planning changes is not effective Ex: Company does not have mechanism for planning changes	Closed
04	7.4	Communication with customers have not been recorded.	Closed
05	8.2	Emergency preparedness and response plan is not adequate. Ex: Fire training has not been provided.	Closed
06	8.4.1	Company has not been determined the criteria for the evaluation of performance of the supplier/sub-contractors	Closed
07	9.1.2	Company does not have mechanism to monitor customers' perceptions of the degree to which their needs and expectations have been fulfilled. Ex: No evidence of customer feedback on delivered products and services, Customer complaints have not been recorded.	NC raised.

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08	9.2	Internal audit has not been conducted as per the planned interval	Closed
09	9.3	There is no evidence of the results of management reviews.	closed

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16. ANY DEVIATIONS FROM THE AUDIT PLAN AND REASONS: None

17. ANY SIGNIFICANT ISSUES IMPACTING ON THE AUDIT PROGRAMME: None

18. DETAILS OF SHIFT ACTIVITIES : No shift activities

14. OVERALL CONCLUTIONS:

- The Stage 1 audit was successful in meeting the stated objectives: YES NO
If NO please mention the reasons:

Audit has been carried out on sample basis and the available information. consideration to the findings identified on the report the overall conclusions of the audit are as follow:

- The management system has been planned to conform with all the requirements of the audit standard: YES NO
- The management system is designed to achieve the organization's policy and quality objectives: YES NO
- Based on the information provided, the system is designed to identify and manage compliance with statutory, regulatory and contractual requirements: YES NO
- Verification, validation of appropriate controls have been done: YES NO
- The internal audit and management review planning assure appropriate co prior to the Stage 2 Audit YES NO
- Appropriateness of the certification scope. YES NO

Signature of Team Leader : D.N.S .Kuruppumullage

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- Page 04 of 04 is for internal purposes only.

1. RECOMMENDATION BY AUDIT TEAM:
(Strike off which is not relevant)

The scope of the certification has been verified. Readiness for the stage 2 audit is satisfied/~~not satisfied~~.

Recommended / ~~Not recommended~~ for the stage 2 audit. However suitable corrective action on identified deviations shall be taken by the company to avoid Nonconformities at the stage 2 audit.



Signature of Team Leader

2024/7/20

Date

Signature of Team Member -1

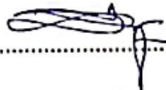
Date

Signature of Team Member - 2

Date

2. RECOMMENDATION BY CERTIFICATION MANAGER :

Recommended for stage II audit



Signature of Certification Manager

31.07.2024

Date

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