

**INDEXPO CERTIFICATION LIMITED
MANAGEMENT SYSTEMS CERTIFICATION SCHEME
AUDIT PLAN SURVEILLANCE - QMS**

Name of the organization: Dickwella Hiru Fashion (PVT) Ltd
Assessment site: No 02, Danketiya Waththa, Batheegama, West-Dikwella
Type of audit: Surveillance I
Applicable standard: ISO 9001 : 2015
Scope: Activities pertaining to the Manufacturing of wearing apparels under the brand HF collection, Definitely, Intendo and subcontracting to international brands.

Objective: To determine compliance of the QMS with the requirements of ISO 9001:2015

Date of audit: 2023-05-16
Audit Criteria : ISO 19011:2018, Other applicable regulatory requirements.

Audit Team

<u>Name</u>	<u>Position</u>
Mr. D.N.S. Kuruppumullage (DNSK)	Team Leader
Ms. Sammani Samarawickrama (SS)	Team Member
Ms. Promila Jayaraj (PJ)	Trainee Auditor

0930 h – 0945 h Opening meeting
 0945 h – 1000 h Tea Break.

Time	Management	Management/HR
1000 h - 1200 h	Leadership and commitment (5.1) Customer focus (5.1.2) Policy (5.2) Organizational roles, responsibilities and authorities (5.3)	Competence (7.2) Awareness (7.3) Communication (7.4) Documented information (7.5)
	SS	DNSK/PJ
1200 h – 1300 h	Management Actions to address risk & Opportunities (6.1) Quality objectives & Planning to achieve them (6.2) Planning of changes (6.3)	Sales/HR Monitoring, measurement, analysis and evaluation (9.1) General (9.1.1) Customer satisfaction (9.1.2) Analysis and evaluation (9.1.3)
	SS	DNSK/PJ
1300 h – 1330 h	LUNCH	
	Management	Management/Process/Planning
1330 h – 1500h	Internal Audit (9.2) Management Review (9.3)	Operational planning & control (8.1) Requirements for products & services (8.2) Design & Development of products & Services (8.3)
	SS	DNSK/PJ
	Management/Process	Purchasing/Process/Stores
1500 h– 1630 h	General (10.1) Nonconformity and corrective action (10.2) Continual improvements (10.3)	Control of externally provided processes, products & Services (8.4) Production & service provision (8.5) Release of products & services (8.6)

Doc. No. : QP-11-PL-04

Issue No. : 02

Issue Date : 2017-03-21

Revision No: 01

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Reviewed and approved by : Director Issued by : Management Representative

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		Control of nonconforming outputs (8.7) Monitoring & measuring recourses (7.1.5)
	SS	DNSK/PJ

1630 h - 1700 h Auditors' review
1700 h - 1730 h Closing meeting (Confirmation of Scope/ Use of logo/ Handing over of report)

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