

## Hasanika

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**From:** Hasanika [hasanika@indexpo.lk]  
**Sent:** Friday, March 28, 2014 10:06 AM  
**To:** 'info@thewinstonegroup.com'  
**Subject:** QMS ISO 9001:2008 - Surveillance I Audit -Win-Stone  
**Attachments:** Quotation QMS Surveillance I Audit - WinStone.doc

Dear Ms. Liyanthi,

As per article 3 of the certification agreement, surveillance audit need to be conducted annually. The first surveillance audit need to be completed before 2014-05-01.

Please let us know whether the surveillance audit could be conducted before 30<sup>th</sup> April 2014. Please note that the annual fee (quotation attached) need to be settled before the surveillance audits (article 6 of the certificate agreement). Upon confirmation of the date and the payments receive we shall communicate the audit plan to you.

Thanks and regards,



**Aruna Amaradasa**  
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