

IND-EXPO CERTIFICATION LIMITED
INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME
NON-CONFORMITY REPORT

Name of Organization: *Wilehena Tea factory*

NC No. : *06* of *06*

Section : *Management*

Team Leader : *M. Asif*

Relevant Standard : *ISO 22000:2018*

Auditor : *Tharindu Hettiarachchi*

Relevant Clause : *8.7 a*

Date of audit : *2021/10/06*

Relevant company document : *Calibration Report*

Non-conformity detected:

Category : Major/Minor

The monitoring and measuring equipment has not been calibrated at specified intervals prior to use.

Ex: - Moisture meter.

Tharindu
.....
Auditor

M. Asif
.....
Team Leader

[Signature]
.....
Auditee

Correction:

Informed to calibration Laboratory to be calibrated the moisture meter and sent the testing report immediately effect.

[Signature]
.....
Auditee

08/10/21
.....
Date

Root cause for Non-conformity:

Moisture meter has already sent to calibration Laboratory but the report was not received at the time of Audit.

[Signature]
.....
Auditee

08/10/21
.....
Date

Corrective action:

Date of completion:

Trained the food safety Team about the equipment calibration procedure by External FS Consultant (SLQC).



Auditee

09/10/2021

Date

Verification of corrective action:

NC Closed/Open

Provided evidences are satisfied and verified. Therefore, NC is closed.

Dhanushka

Auditor

2021/11/29

Date

Effectiveness of corrective action:

Corrective action taken is not effective



Auditor

2022/12/10

Date



SRI LANKA QUALITY CENTER

Hot Line +94 716905308, +94 773148141, +94 112 568589 Email: srilankaqualitycenter@gmail.com
NC 05 – Evidences – Moisture Meter Calibration Report

38/7, Indragiri Mawatha, Piliyandala, Sri Lanka
 Phone: +94 11 2052233 / +94 11 4277054
 Web: sccv.com Email: sales@sccv.com

ISO 9001

INDUSTRIAL CALIBRATIONS AND SERVICES CENTER (PVT.) LTD.
 Reg. No: PV 70335

Calibration Report

Report No.	C-2021-12999	Page	01 of 02
Date of Calibration	2021-11-25	Next Calibration*	2022-11-24
Ambient Temperature:	26 °C ± 1°C		
Client	Wilshena Tea Factory Akureessa Road, Imaduwa.		
Item	Moisture Balance Make : OHAUS Model : MB45 Capacity & Div : 45g x 0.001g Serial Number : B326487146 ID Number : Range calibrated : 0 - 40 g		
Examined at	ICSC Lab		
Traceability :	The mass values are traceable to Sri Lanka standards Institution via following standards:		
Standard(s) :	Weight Set No: LABWS-05		
Next Calibration :	2023-07-16		
Reference :	DM/0795/2020		

1. Pre-adjustment check The external Adjustment was made to the balance Before the calibration according to the instructions provided by the manufacturer.

	Pan Load	Before Adjustment	After adjustment
Near zero	g	g	g
	4.000	3.998	4.000
Full load	40.000	39.980	40.000

2. Repeatability of measurement

Load	Repeatability of measurement	Maximum difference between successive measurements, g
g	g	g
4	0.0000	0.000
40	0.0005	0.001


3. Off-center loading A weight of mass 20 g was moved to various positions on the pan. Except for the center position, the weight was placed as close as possible to the edge of the pan without passing beyond the edge. The balance readings at each position, relative to the center reading are given in the table below.

Center	Front	Back	Left	Right	Maximum difference
0.000	0.001	-0.002	-0.002	0.000	0.003

4. Hysteresis

Load	Hysteresis
g	g
20	< 0.001

SLQC

	Wilehena Tea Factory Pvt Ltd	Doc. Ref	WTFPL/FSMS/HR/01
	Food Safety Management System	Issued by	QA Officer
		Authorized by	Factory Manager
		Issue Date:	19/05/2021
		Revision Date:	00
ISO 22000:2018	Rev. No:	00	

CHECK LIST: 01 TRAINING ATTENDANCE

Training Programme Name Training on Medical Testing, Pest Control & treatment process, CAMP, process & product verification method and equipment calibration.

Trainer Name: Prasanna Samarasakara Date 09/10/2021

Location: office

Sr.No	Employee Name	Designation	Department	Signature
1	සියම්	F.M	කළමනාකරු	
2	අනන්ද	FO	නිලධාරී	
3	සුඛ	MO	තැන්පත්	
4	සුදා	Q.A.O	කළමනාකරණ අංශය	
5	නිමි	A.F.O	නිලධාරී අංශය	
7	සමරිත	BO	ගබඩා අංශය	
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Signature of Trainer: Prasanna
Date: 09/10/2021

Signature of QAO: Sudha
Date: 09/10/2021

