



INDEXPO CERTIFICATION LIMITED
DETERMINATION OF AUDIT TIME

FOR – GMP / HACCP / FSMS

Requirement as per SLS ISO/TS 22003:2014

Information	Details
Name of the company	Shannon Tea Factory
Size	60
Scope	Black Tea Manufacturing
Complexity High / Medium / Low / Limited / Special	-
Particular Categories / Sectors	C IV
Technological and regulatory context	-
Outsourcing of activities included in the scope of the management system	-
Results of any prior audits	-
No of sites and multi-site consideration	-
The risk associated with the products, process / activities of organization	-
If Audits are combined : Joint / Integrated:	-
Reference : ISO /TS 22003: 2014 Annex B	

Minimum Audit Time for Single Site (Ts) = (Td + Th + Tms + Tfte)

Where,

Td – is the basis on-site audit time

Th – is the audit days for additional HACCP studies

Tms – is the audit days for absence of relevant management system

Tfte – is the audit days per number of employees

For each additional site visit (Tm) = Ts x 50/100

Category	Td	Th	Tms	Tfte	Initial certification on audit time (Ts)	For each additional Site Visited (Tm)	Surveillance audit	Re-certification Audit time	Signature & Date
1. Certification Audit / Recertification Audit									
	1.5	-	-	1.0	2.5		2.5 x 1/3 ~ 1 day	2.5 x 2/3 ~ 2 days	Shamshika 2021/01/07
2. Surveillance I									
3. Surveillance II									

Note - Remarks for Justification:

Participants Evaluation

1.0 Seminar as a whole

Seminar as a whole

: Sufficient/Insufficient

Informative

: Yes/No

Usefulness

: Very Useful/Useful/Not Useful

2.0 Evaluation of trainers

Mr. Ujith De Silva

1 2 3 4 5

a) Presentation style

b) Understandability

c) Clarity

d) Use of Examples

e) Time Management

f) Overall rating

3.0 Workshop Logistics

3.1 Multimedia Equipment

4.0 Usefulness for your job

Very Useful/Useful/Satisfactory/Not Satisfactory