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**INDEXPO CERTIFICATION LIMITED  
MANAGEMENT SYSTEMS CERTIFICATION SCHEME  
AUDIT PLAN STAGE II - QMS**

**Name of the organization:** SNT Enterprises  
**Assessment site:** No 19, Miriyawatta, Thotupola Rd, Keselwatta, Panadura  
**Type of audit:** Stage II  
**Applicable standard:** ISO 9001 : 2015  
**Scope:** Activities pertaining to manufacturing of knitted Garment & Fabric.  
**Objective:** To determine compliance & readiness of the QMS with the requirements of ISO 9001:2015  
**Date of audit:** 2019-07-25

**Audit Team**

<u>Name</u>	<u>Position</u>
Mr. D.N.S.Kuruppumullage (DNSK)	Team Leader
Mr. Aruna Amaradasa (AA)	Team Member

0930 h – 1000 h Review of documents  
 1000 h – 1030 h Opening meeting  
 1030 h – 1045 h Tea Break

Time	Management	Management/HR
1045 h - 1200 h	Understanding the Organization and its context (4.1) Understanding the needs and expectation of interest parties (4.2) Determining the scope of QMS (4.3) QMS and its Processes (4.4)	Resources (7.1) General (7.1.1) People (7.1.2) Infrastructure (7.1.3) Environment for the operation of processes (7.1.4) Organizational knowledge (7.1.6)
	DNSK	AA
1200 h – 1300 h	<b>Management</b> Leadership and commitment (5.1) Customer focus (5.1.2) Policy (5.2) Organizational roles, responsibilities and authorities (5.3)	<b>Management/HR</b> Competence (7.2) Awareness (7.3) Communication (7.4) Documented information (7.5) Monitoring, measurement, analysis and evaluation (9.1)
	DNSK	AA
1300 h – 1345 h	<b>LUNCH</b>	
	<b>Management</b>	<b>Sales/Management</b>
1345 h – 1500 h	Actions to address risk & Opportunities (6.1) Quality objectives & Planning to achieve them (6.2) Planning of changes (6.3)	General (9.1.1) Customer satisfaction (9.1.2) Analysis and evaluation (9.1.3) Internal Audit (9.2) Management Review (9.3)
	DNSK	AA
1500 h – 1630 h	<b>Management/Process</b> Operational planning & control (8.1) Requirements for products & services (8.2) Design & Development of products & Services (8.3) Monitoring & measuring resources (7.1.5)	<b>Management/Process</b> Control of externally provided processes, products & Services (8.4) Production & service provision (8.5) Release of products & services (8.6) Control of nonconforming outputs (8.7) General (10.1) Nonconformity and corrective action (10.2) Continual improvements (10.3)
	DNSK	AA

1630 h -1645 h Auditors' review  
 1645 h – 1715 h Closing meeting (Confirmation of Scope/ Use of logo/ Handing over of report)

Doc. No. : QP-06-PL-04

Issue No. : 05

Issue Date : 2017-03-21

Revision No: 00

Revision Date: --

Reviewed and approved by : Director

Issued by : Management Representative