

Corrective action:

Date of completion: 25/09/2019.

Use "QC Checked" at release of product.
and monitor by Sewing Incharges.


.....
Auditee

2019/08/02
.....
Date

Verification of corrective action:

NC Closed/Open

Evidence verified for corrective action taken
is verified.


.....
Auditor

2019/08/26
.....
Date

Effectiveness of corrective action:

.....
Auditor

.....
Date

Name of Organization: *SNT Enterprise*

NC No. : *05* of *05*

Section : *Production*

Team Leader : *D N S Kurupparamulla*

Relevant Standard : *ISO 9001:2015*

Auditor :

Relevant Clause : *8.6*

Date of audit : *2019/07/25*

Relevant company document :

Non-conformity detected:

Category : *Major/Minor*

~~There~~ It has been observed no proper authority is given prior to the release of product.


.....
Auditor

.....
Team Leader

.....
Auditee

Correction:

Made "QC checked" stamp and Section Incharge use at the ~~etc~~ release of product


x 
.....
Auditee

.....
Date

2019.08.02

Root cause for Non-conformity:

Use the checking systems but do not use the stamp to confirm it.

x 
.....
Auditee

.....
Date

2019/08/02



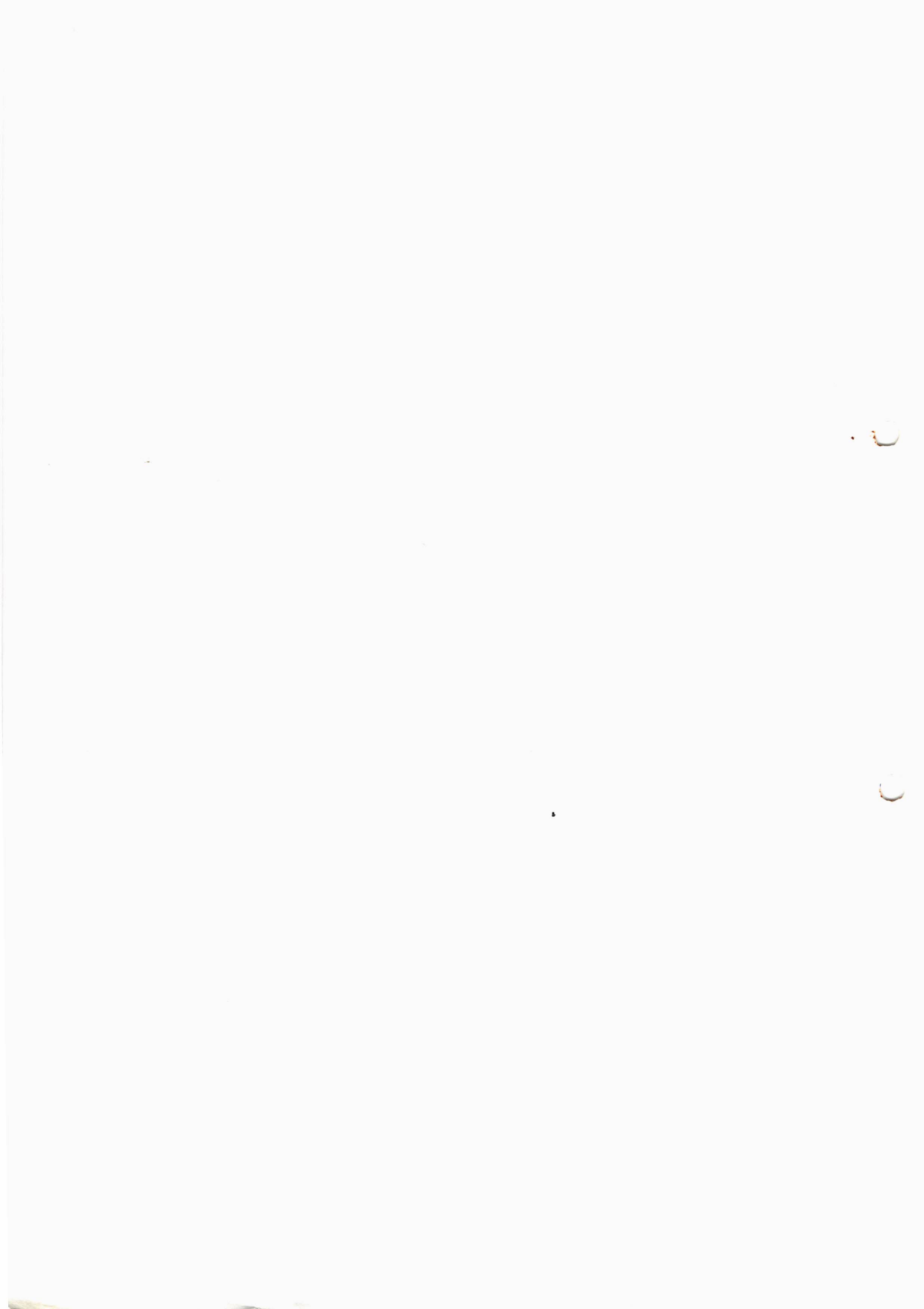
S.N.T. ENTERPRISES

No. 19, Miriyawatta, Thotupola Road, Keselwa.ta, Panadura, Sri Lanka.
Telephone : 038-2235915, 011-4334534, 038-4927316-317, Fax : 038-2298796
E-Mail : snt@eureka.lk , snt@sltnet.lk,
Web : www.sntlk.com

QUALITY POLICY

WE THE MANAGEMENT OF S.N.T ENTERPRISES IS COMMITTED TO DELIGHT CUSTOMERS IN ORDER TO ACHIEVE THE MAXIMUM SATISFACTION OF CUSTOMERS MEETING THE CUSTOMER EXPECTATION IN TERMS OF QUALITY AND TIMELY DELIVERY WHILE ADDRESSING ALL APPLICABLE AND REQUIREMENTS. WE WILL BE CONTINUOUSLY IMPROVE AND PRODUCT AND SYSTEMS.

S.N.T. ENTERPRISE
Jannalena
people





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දායකනිත තනිතම ඉතිරිති

එස්. එන්. ටී. දායකනයේ අඟ් අඟේ

ගැඹුණුකරුවන්ගේ දායකනයන් ඔු කොට ඔුන් තරුණින්
නිර්වෘතත තානව් කිරිනෙලු. එ' කළතා තානව් ඔලු ඔුනානිත
තානව් තන නිකමිත කාලයේ දී නිශ්චාලනය කොට කෙළානර්ම
කිදුකරන අතර දායකනය විකිනි ඔලුකල තුනු කියව්ව
දායකනයන් ඔලු නිර්වෘතත, අඟේ තානව් තන ක්‍රියාලයන්
දායකනය කිදුනිර්වෘතත තරුණු කරලු.

S. N. T. ENTERPRISES

Sentana
PROPRIETOR



INDUSTRIAL CALIBRATION & SERVICE CENTER (PVT) LTD

318, Sibirnamulla, Piliyandais
 Tel : 0112052233 Fax : +94112052233 e-mail : sales@icsc.lk.com

Quotation

Company Sval No : 10830
 Company VAT Reg. No : 114701351-7000
 Date : 2019-09-24
 Quotation No : QT2019-0927

Client	SNT Enterprises
Contact No	0768298229 / 0768298229 / -
Contact Person	Ms Jayani
Address	Panadura
E-mail	
Remark	Calibration Location-ICSC (Pvt) Ltd-Sibirnamulla

Quotation for Calibration of following Laboratory Equipments

No	Qty	Item Description	Unit Price (LKR)	Amount (LKR)
1	1	Balance (300 Kg)	4000.00	4000.00
		Transport		0.00
		Amount		4000.00
		NBT 2%		80.00
		VAT 15%		612.00
		TOTAL DUE LKR		4692.00

Payment : LKR Total in four thousand, six hundred ninety-two only.

1 : Cheques Shall be drawn in favor of Industrial Calibration & Service Center (Pvt) Ltd.
 2 : Report will be issued only after full settlement of the payment.

WE LOOK FORWARD TO YOUR CONTINUED BUSINESS !

Authorized Signature
 Company Reg. No. 10830
 Industrial Calibration & Service Center (Pvt) Ltd.
 Technical Manager



INDUSTRIAL CALIBRATION & SERVICE CENTER (PVT) LTD.

318, Siddhamulla, Piliyandala.
Tel : 0112052233 ,Fax : +94112052233 e-mail : sales@icsclk.com

Quotation

Date : 2019-09-24

Quotation No : QT2019-0697

Company Svat No : 10630

Company VAT Reg. No : 114701351-7000

Client	SNT Enterprises
Contact No	0768298529 / 0768298529 / -
Contact Person	Ms.jayani
Address	Panadura
E-mail	-
Remark	Calibration Location-ICSC (Pvt)Ltd-Siddamulla

Quotation for Calibration of following Laboratory Equipments.

No	Qty	Item Description	Unit Price (LKR)	Amount (LKR)
1	1	Balance (300 Kg)	4000.00	4000.00
		Transport		0.00
		Amount		4000.00
		NBT 2%		80.00
		VAT 15%		612.00
		TOTAL DUE LKR		4692.00

Payment : LRK Total in four thousand, six hundred ninety-two only.

- 1 : Cheques Shall be drawn in favor of Industrial Calibration & Service Center (Pvt) Ltd.
- 2 : Report will be issued only after full settlement of the payment.

WE LOOK FORWARD TO YOUR CONTINUED BUSINESS !

Technical Manager
Industrial Calibration & Services
Center (Pvt) Ltd.
Company Reg. PV 70135
Authorized Signature
.....

Handwritten notes in the center of the page, including a small diagram with arrows and some illegible text.

Answer

Dec. No. 1
50N. TR - F-03

**SNT ENTERPRISES
TRAINING PLAN**

NAME OF PARTICIPANT (No)	NAME OF TRAINING PROGRAM	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY
40	Five Training	✓		✓			
14	Introduction Training	✓	✓				
10	Fabric Quality control		✓				
20	Motivations				✓		
05	Iso Introduction (new)				✓		
20	"5S" system			✓			

H. R. EXECUTIVE
25.11.2019.

06/08/19
Date

SNT ENTERPRISES
TRAINING NEEDS IDENTIFICATION

Office

TO ALL SECTIONAL HEADS

Please indicate the training needs of your staff in the format given below and return it to me at the earliest.

D. Chaudhary

H.R. EXECUTIVE

2019.08.06

Date

Director,
TRAINING NEEDS OF STAFF

Please find below the training needs of my staff.

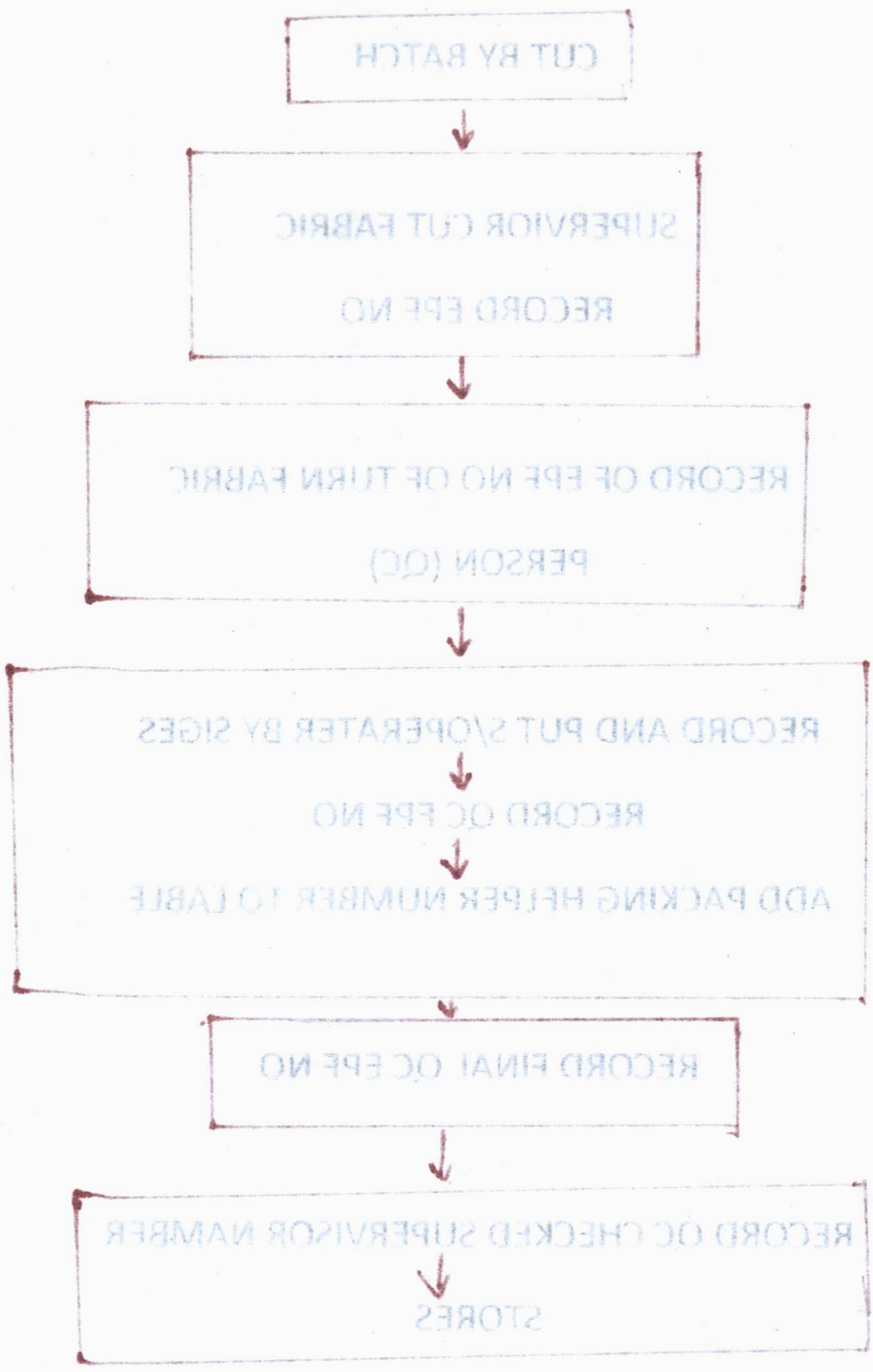
NAME OF EMPLOYEE	DESIGNATION	TRAINING REQUIRED
1 Nawasha Rangpaksha	A/c Assistant	Accounts / H-R.
2 Shehans Farhad	Sales Assisid	computer system.
3 Gayani Dilhani	Sales Assisi.	Computer system.
4		
5		
6		
7		
8		

SECTION: Office

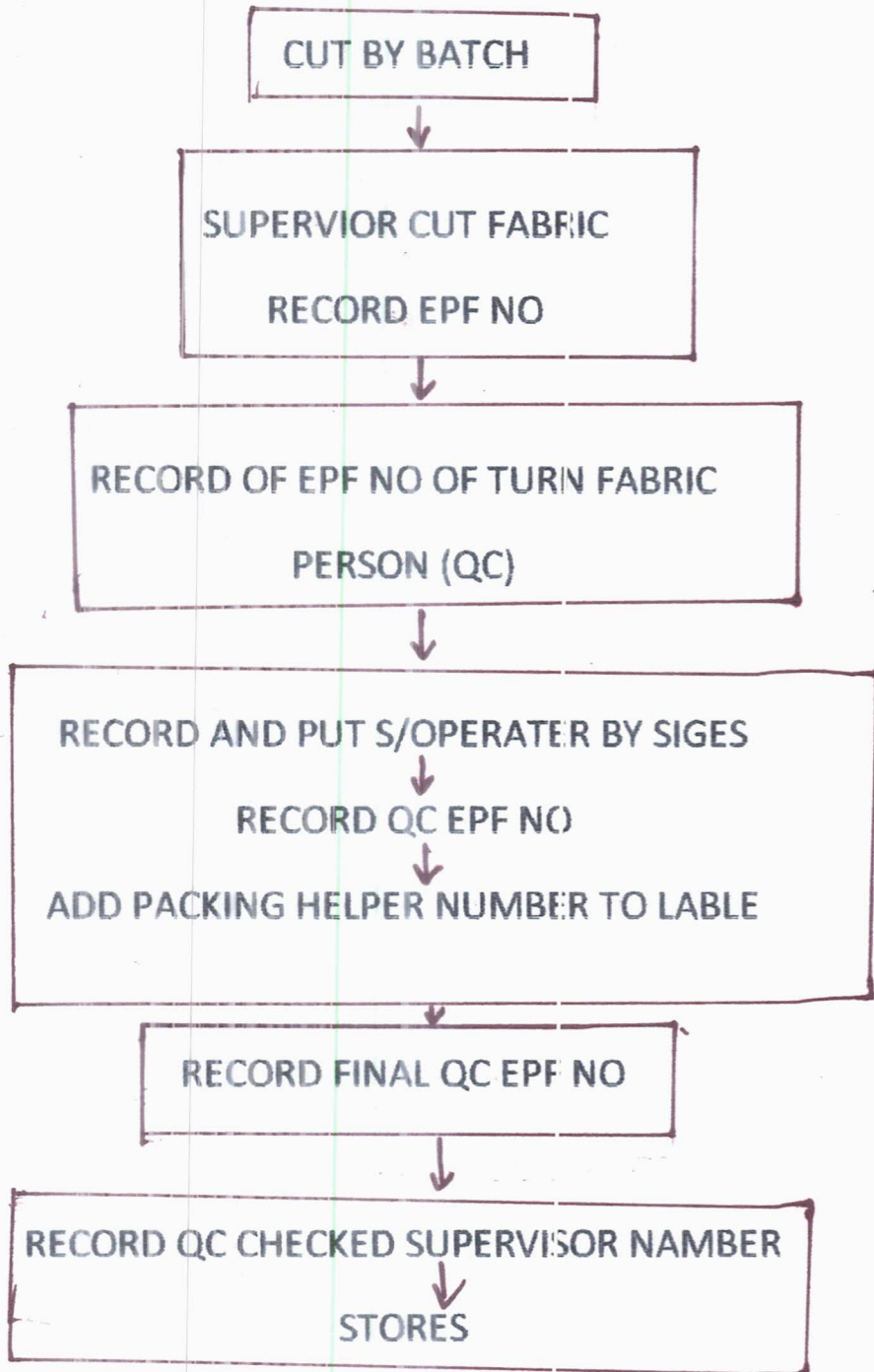
[Signature]
Signature of Head of Section

06.08.19
Date

INTREDUCE NEW PROCEDURE



INTREDUCE NEW PROCEDURE



Corrective action:

Date of completion:

Introduce new System and monitor by
Sewing in charge



20/08/2019

Auditee

Date

Verification of corrective action:

NC Closed/Open

Evidence verified for the corrective action
taken & verified.

Auditor

Date

Effectiveness of corrective action:

Auditor

Date

Name of Organization: SNT Enterprises

INC No.: 04 of 05

Section: Production

Team Leader: D N S Kurupparamulla

Relevant Standard: ISO 9001:2015

Auditor :

Relevant Clause: 8.5.2

Date of audit: 2019/07/25

Relevant company document :

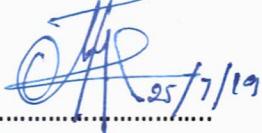
Non-conformity detected:

Category: Major/Minor

Company has not maintain adequate documented information with regard to traceability of product down the line.

.....
Auditor


.....
Team Leader


.....
Auditee

Correction:

Introduce new system to improve traceability of Product.


.....
Auditee

.....
Date

Root cause for Non-conformity:

Did not find any Issue due to Quality Problem and traceability


.....
Auditee

.....
Date

Corrective action:

Date of completion:

Training plan monitor by H.R. executive

D. Chand

.....
Auditee

25.11.2019

02.08.2019.

.....
Date

Verification of corrective action:

NC Closed/Open

Evidence provided for corrective action has
D verified

JPL
.....
Auditor

25/08/2019
.....
Date

Effectiveness of corrective action:

.....
Auditor

.....
Date



IND-EXPO CERTIFICATION LIMITED
 INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME
 NON-CONFORMITY REPORT

Name of Organization: SNT Enterprise

NC No. : 03 of 05

Section : H/R.

Team Leader : D. N. S Kurupparamulla

Relevant Standard : ISO 9001:2015

Auditor :

Relevant Clause : 7.2

Date of audit : 2019/07/15

Relevant company document :

Non-conformity detected:

Category : Major/Minor

No training need identification has been carried out and there is no training plan has been prepared for 2019.

.....
Auditor

[Signature]
Team Leader

[Signature] 05/7/19
Auditee

Correction:

Sent format to the department to get training needs and make new plan of training

.....
Auditee

D. Chand
25/11/2019.

.....
Date

02/08/2019

Root cause for Non-conformity:

Do not understand the training requirement

.....
Auditee

D. Chand
25.11.2019

.....
Date

02/08/2019.

Corrective action:

Date of completion:

Will calibrate the instrument and continue checking it annually and monitor by Incharge Sales / Delivery


.....

21-08-2019
.....

Auditee

Date

Verification of corrective action:

NC Closed/Open

Evidence provided for the corrective action taken is verified


.....

25/08/2019
.....

Auditor

Date

Effectiveness of corrective action:

.....
Auditor

.....
Date

Name of Organization: *SNT Enterprise*

NC No. : *02 of 05*

Section : *Management*

Team Leader : *D.N.S. Kurupparamullage*

Relevant Standard : *ISO 9001:2015*

Auditor :

Relevant Clause : *7.1.5-2*

Date of audit : *2019/07/25*

Relevant company document :

Non-conformity detected:

Category : *Major/Minor*

It is observed that certain measuring equipments have not been calibrated at ground floor store.
1. Meter ruler
2. Weighing scale.

.....
Auditor

[Signature]
.....
Team Leader

[Signature]
.....
Auditee

Correction:

Informed to relevant company to do the above requirement

[Signature]
.....
Auditee

21-08-2019
.....
Date

Root cause for Non-conformity:

Due to Urgent situation, could not complete above requirement

[Signature]
.....
Auditee

21-08-2019
.....
Date

Corrective action:

Date of completion:

Completed the above requirement and monitor by
Co-Ordinator.



02-08-2019

.....
Auditee

.....
Date

Verification of corrective action:

NC Closed/Open

Evidence provided for corrective action taken &
verified.



25/08/2019

.....
Auditor

.....
Date

Effectiveness of corrective action:

.....
Auditor

.....
Date

Name of Organization: SNT Enterprise

NC No.: 01 of 05

Section: Management

Team Leader: D.N.S. Kuruppmulla

Relevant Standard: ISO 9001:2015

Auditor

Relevant Clause: 5.2.2

Date of audit: 2019/07/25

Relevant company document:

Non-conformity detected:

Category: Major/Minor

Sinhala version of quality policy and english version is different.

.....
Auditor

.....
Team Leader

.....
Auditee

Correction:

Corrected the Sinhala version of Quality Policy

.....
Auditee

.....
Date

Root cause for Non-conformity:

Did not check Sinhala Version of Quality Policy with standard and English Version due to busy situation.

.....
Auditee

.....
Date