



IND-EXPO CERTIFICATION LIMITED  
INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME  
ATTENDENCE RECORD

OPENING MEETING

Stage I/ Stage II/ Final Assessment/ Surveillance/Recertification/Witness Audit/  
Special Audit

Name of the Organization ..... Amil Buildex company .....

Date of Assessment: ..... 2018.09.04 .....

	NAME OF ATTENDEE	DESIGNATION	DEPT./SECTION	SIGNATURE
1	G.N. Sewwardi	Accounts S Admin off	Accounts	
2	Andrew J.D.	Customer Care Executive	Marketing	
3	HESHINI SAMARAKOON	P/A to the MD	Management	
4	M. P. M. Faria	Quantity Surveyor	Q.S Department	
5	Gihan Abeyesundara	MD		
6	D.N.S. Kuruppmullage	Team leader	Ind-EXPO	
7	Chalani Jayasuriya	auditor	"	
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**IND-EXPO CERTIFICATION LIMITED**  
**INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME**  
**ATTENDENCE RECORD**

**CLOSING MEETING**

Stage I/ Stage II/ Final Assessment/ Surveillance/Recertification/Witness Audit/  
 Special Audit

Name of the Organization .....

Date of Assessment: ...2018.09.04

NAME OF THE ATTENDEE	DESIGNATION	DEPT./SECTION	SIGNATURE
1 Gihan Abeywardane	M.I)		
2 M. P. M. Fahiq	Quantity Surveyor	Q.S Department	
3 Heshini Samarakoon	P/A	Mgt	
4 G.N. Sewwandi	Accounts & Admin Offices	Accounts	
5 D.N.S. Kurupumullage	Team leader	Ind-Expo	
6 Dhalani Jayasinghe	auditor	"	
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