



IND-EXPO CERTIFICATION LIMITED  
 INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME  
 NON-CONFORMITY REPORT

Name of Organization: *Hyperjet Technologies Pvt Ltd*

NC No. : *05 of 05*

Section : *HR*

Team Leader : *D.N.S. Kurupparamillage*

Relevant Standard : *ISO 9001-2015*

Auditor : *Isuru Ilangakoon*

Relevant Clause : *7.2 (c)*

Date of audit : *14.11.2018*

Relevant company document : *training file.*

Non-conformity detected:

Category : ~~Major~~/Minor

*effectiveness of training has not been evaluated.*

*eg: ISO 9001:2015 training.*

*Isuru*  
 .....  
 Auditor

*[Signature]*  
 .....  
 Team Leader

*[Signature]*  
 .....  
 Auditee

Correction:

*Effectiveness of training will be evaluated.*

*[Signature]*  
 .....  
 Auditee

*20/12/2018*  
 .....  
 Date

Root cause for Non-conformity:

*Lack of Awareness and Guidance.*

*[Signature]*  
 .....  
 Auditee

*20/12/2018*  
 .....  
 Date

Corrective action:

Date of completion:

Develop format for Training  
effectiveness & will evaluate  
for future Training.

*[Signature]*

.....  
Auditee

20/10/2018

.....  
Date

Verification of corrective action:

NC Closed/Open

Satisfied

*[Signature]*

.....  
Auditor

2018-12-30

.....  
Date

Effectiveness of corrective action:

Corrective action implemented is  
Satisfactory.

*[Signature]*

.....  
Auditor

2019/11/8

.....  
Date

# Hyperjet Training Calander 2019

Plan 12/10 of Trainings

Done  
Not Done

Training & Awareness Calendar-2019	No of planned training	Done Trainings												venue / institute	Participants	outcome/ learning experience		
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC					
1	1	█	█														Engineering Team	
2	2			█													Engineering Team	
3	2	█															Accountant/Admin Officer	
4	2	█															all staff	
5	2				█												all staff	
6	2					█											all staff	
7	2					█											all staff	
8	2									█							Engineering Team	
9						█											all staff	
10									█									
11																	all staff	
12																	Accountant	



<b>HYPER JET TECHNOLOGIES / MERMAID SOLUTIONS (PVT )LTD</b>		
	Document Code	<b>QF-003</b>
	Issue	01 01/112/2018
	Revision	00 01/12/2018
<b>TRAINING EVALUATION FORM</b>		

**Title of event:**

**Date of event:**

**Location of event:**

**Trainers:**

<b>Instructions:</b> Please tick your level of agreement with the statements listed below	Strongly Agree	Agree	Disagree	Strongly Disagree	Not relevant to this event
1. The objectives of the training were met					
2. The presenters were engaging					
3. The presentation materials were relevant					
4. The content of the course was organised and easy to follow					
5. The trainers were well prepared and able to answer any questions					
6. The course length was appropriate					
7. The pace of the course was appropriate to the content and attendees					
8. The exercises/role play were helpful and relevant					

9. The venue was appropriate for the event

10. What was most useful?

--

11. What was least useful?

--

12. What else would you like to see included in this event? Are there any other topics that you would like to be offered training courses in?

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13. Would you recommend this course to colleagues? Yes/No Why?

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14. Any other comments?

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Name of Organization: *Hyperjet Technologies Pvt Ltd*

NC No. : *04 of 05*

Section : *Management*

Team Leader : *D.N.S. Kumppumullage*

Relevant Standard : *ISO 9001-2015*

Auditor : *Isuru flangakoch*

Relevant Clause : *9.2*

Date of audit : *14.11.2018*

Relevant company document :

Non-conformity detected:

Category : ~~Major~~/Minor

*There is no evidence to prove that the Internal Audits are being conducted at planned intervals.*

*[Signature]*  
Auditor

*[Signature]*  
Team Leader

*[Signature]*  
Auditee

Correction:

*Internal Audit will be carried out at planned intervals.*

*[Signature]*  
Auditee

*20/12/2018*  
Date

Root cause for Non-conformity:

*Non-Availability of Audit Plan.*

*[Signature]*  
Auditee

*20/12/2018*  
Date

Corrective action:

Date of completion:

Develop Audit plan with time line  
And Audit Areas with  
All information.

.....  
Auditee

.....  
Date

20/12/2018

Verification of corrective action:

NC Closed/Open

Satisfied

.....  
Auditor

.....  
Date

2018.12.30

Effectiveness of corrective action:

Corrective action implemented is  
Satisfactory.

.....  
Auditor

.....  
Date

2019/11/18

# Quality Management System Audit Programme

Audit Keys Plan Conduct



Organization	Responsibility	Auditor	Audit Criteria	2019/2020															
				Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec				
Hyper Jet	Susantha	Dinusha	1. Quality Policy 2. Leadership 3. Resources 4. Awareness, competence and Training 5. Internal Communication 6. Emergency Preparedness & response 7. Non conformity & Corrective actions 8. Risk mitigation 9. Monitoring & Measuring 10. Objectives 11. Internal Audit 12. Management Review 13. Improvement																
Mermaid	Lakmali	Dinusha																	

QUESTION 10: Explain the following terms: (10 marks)

Term	Definition
1. <u>Primary market</u>	Primary market is the market where the securities are first sold to the public.
2. <u>Secondary market</u>	Secondary market is the market where the securities are traded after they have been issued.
3. <u>Market capitalization</u>	Market capitalization is the total value of a company's outstanding shares, calculated by multiplying the number of shares by the current share price.
4. <u>Dividend yield</u>	Dividend yield is the ratio of a company's annual dividend payments to its current share price.
5. <u>Price-to-earnings ratio</u>	Price-to-earnings ratio is a valuation ratio that compares a company's current share price to its earnings per share.
6. <u>Interest rate</u>	Interest rate is the cost of borrowing money, expressed as a percentage of the principal amount.
7. <u>Yield to maturity</u>	Yield to maturity is the total return on a bond if it is held until maturity, including interest payments and the principal amount.
8. <u>Duration</u>	Duration is a measure of the time it takes for the present value of a bond's cash flows to equal the bond's price.
9. <u>Credit default swap</u>	Credit default swap is a financial derivative that allows investors to hedge against the risk of default on a bond or other debt instrument.
10. <u>Collateral</u>	Collateral is an asset or property that is pledged as security for a loan or other financial transaction.