



INDEXPO CERTIFICATION LIMITED
MANAGEMENT SYSTEMS CERTIFICATION SCHEME
AUDIT PLAN STAGE I- QMS

Name of the organization: New Kuwenitex (Pvt) Ltd
Assessment site: Mathugama Industrial Estate, Ritiketiya, 5th Mile Post, Meegama, Dharga Town
Type of audit: Stage I
Applicable standard: ISO 9001 : 2015
Scope: Activities pertaining to manufacturing of gauze and crepe bandage

Objective: To determine compliance & readiness of the QMS with the requirements of ISO 9001:2015
Date of audit: 2019-10-18

Audit Team
Name Position

Mr. D.N.S.Kuruppumullage (DNSK) Team Leader

09:30 h – 1000 h Review of documents
 1000 h – 1030 h Opening meeting
 10:30 h – 1045 h Tea Break

Time	Management/HR
1045 h -1230 h	Understanding the Organization and its context (4.1) Understanding the needs and expectation of interest parties (4.2) Determining the scope of QMS (4.3) QMS and its Processes (4.4) Resources (7.1) General (7.1.1) People (7.1.2) Infrastructure (7.1.3) Environment for the operation of processes (7.1.4) Monitoring & measuring resources (7.1.5) Organizational knowledge (7.1.6)
	DNSK
12:30 h – 1300 h	Management/HR
	Leadership and commitment (5.1) Customer focus (5.1.2) Policy (5.2) Organizational roles, responsibilities and authorities (5.3) Competence (7.2) Awareness (7.3) Communication (7.4) Documented information (7.5) Monitoring, measurement, analysis and evaluation (9.1)
	DNSK
1300 h – 1345 h	LUNCH
	Management /Sales
1345 h – 1500 h	Actions to address risk & Opportunities (6.1) Quality objectives & Planning to achieve them (6.2) Planning of changes (6.3) General (9.1.1) Customer satisfaction (9.1.2) Analysis and evaluation (9.1.3) Internal Audit (9.2) Management Review (9.3)
	DNSK
1500 h– 1630 h	Management/Process

Doc. No. : QP-05-PL-04

Issue No. : 06

Issue Date : 2017-03-21

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Reviewed and approved by : Director

Issued by : Management Representative



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	Operational planning & control (8.1) Requirements for products & services (8.2) Design & Development of products & Services (8.3) Control of externally provided processes, products & Services (8.4) Production & service provision (8.5) Release of products & services (8.6) Control of nonconforming outputs (8.7) General (10.1) Nonconformity and corrective action (10.2) Continual improvements (10.3)
	DNSK

1630 h -1645 h Auditors' review
1645 h – 1715 h Closing meeting (Confirmation of Scope/ Use of logo/ Handing over of report)

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