



INDEXPO CERTIFICATION LIMITED
MANAGEMENT SYSTEMS CERTIFICATION SCHEME
AUDIT PLAN STAGE I - QMS

Name of the organization: NTS Interlining (Pvt) Ltd
Assessment site: No 471/1, Ratnapura road, paradise, kuruwita.
Type of audit: Stage I
Applicable standard: ISO 9001 : 2015
Scope: Activities pertaining to Manufacturing of Fusible Interlining
Objective: To determine compliance of the QMS with the requirements of ISO 9001:2015
Date of Audit: 2021-05-03

Audit Criteria: ISO 19011:2018, other applicable regulatory requirements

Audit Team

<u>Name</u>	<u>Position</u>
D.N.S.Kuruppumullage (DNSK)	Team Leader
Buddhika Sajeewani (BS)	Team Member

0930 h – 1000 h - Opening meeting
 1000 h – 1030 h - Review of documents
 1030 h – 1045 h - Tea Break

Time	Management	Management/HR
1045 h - 1200 h	Understanding the Organization and its context (4.1) Understanding the needs and expectation of interest parties (4.2) Determining the scope of QMS (4.3) QMS and its Processes (4.4)	Resources (7.1) General (7.1.1) People (7.1.2) Infrastructure (7.1.3) Environment for the operation of processes (7.1.4) Organizational knowledge (7.1.6)
	DNSK	BS
1200 h – 1300 h	Management Leadership and commitment (5.1) Customer focus (5.1.2) Policy (5.2) Organizational roles, responsibilities and authorities (5.3)	Management/HR Competence (7.2) Awareness (7.3) Communication (7.4) Documented information (7.5) Monitoring, measurement, analysis and evaluation (9.1)
	DNSK	BS
1300 h – 1345 h	LUNCH	
	Management/Process	Sales/Management
1345 h – 1500 h	Actions to address risk & Opportunities (6.1) Quality objectives & Planning to achieve them (6.2) Planning of changes (6.3) Monitoring & measuring recourses (7.1.5)	General (9.1.1) Customer satisfaction (9.1.2) Analysis and evaluation (9.1.3) Internal Audit (9.2) Management Review (9.3)

Doc. No. : QP-05-PL-04

Issue No. : 06

Issue Date : 2017-03-21

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Reviewed and approved by : Director

Issued by : Management Representative

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	DNSK	BS
1500 h– 1630 h	Management/Process Operational planning & control (8.1) Requirements for products & services (8.2) Design & Development of products & Services (8.3) Control of externally provided processes, products & Services (8.4) Production & service provision (8.5) Release of products & services (8.6) Control of nonconforming outputs (8.7)	Management/Process General (10.1) Nonconformity and corrective action (10.2) Continual improvements (10.3)
	DNSK	BS

1630 h - 1700 h Auditors' review

1700 h – 1730 h Closing meeting (Confirmation of Scope/ Acknowledgement of NCRs/ Use of logo/ Handing over of report)

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