



IND-EXPO CERTIFICATION LIMITED
INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME
ATTENDANCE RECORD

OPENING MEETING

Stage I/ Stage II/ Final Assessment/ Surveillance/Recertification/Witness Audit/
Special Audit

Name of the Organization Cardina Tea Factory

Date of Assessment: 2023/03/28

	NAME OF ATTENDEE	DESIGNATION	DEPT./SECTION	SIGNATURE
1	H.M. Godabaya	Acting Manager		
2	U.R.B. Madugalle	Deputy Manager		
3	H.D.K. Bandara	Assistant Manager		
4	U.A. - Dissanayake	Factory Executive		
5	M. Dhayalan	A.F.O.		
6	R. SWARAJ	E.M.A		
7	S.M.G.R.L. Seraverehe	A.F.O		
8	A. Albert barnat	A.FO		
9	S. Sridharan	Srns. Asst. f. o		
10	Aruna Amaradasa	Auditor TIL	Ind-Expo	
11	Tharindu Hettiarachchi	Auditor TLM	"	
12	Promila Jayarajh	Auditor TLM	"	
13	K.H.B.T. Jayasanika	Assistant Manager QA	HPL,	
14	S. Saravareprayasan	Latter operator		
15				

Doc. No : QP-05-L-01

Issue No : 05

Issued Date : 2016.08.03

Rev No : 00

Rev Date : 00

Reviewed & Approved By : Director

Issued by : Management Representative



IND-EXPO CERTIFICATION LIMITED
INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME
ATTENDANCE RECORD

CLOSING MEETING

Stage I/ Stage II/ Final Assessment/ Surveillance/Recertification/Witness Audit/
Special Audit

Name of the Organization ... Carolina Tea Factory

Date of Assessment: 2023/03/28

NAME OF THE ATTENDEE	DESIGNATION	DEPT./SECTION	SIGNATURE
1 U.R.B. Madugalle	Deputy Manager		DA
2 H.D.K. Bandara	Assistant Manager		J.O.
3 U.A. Dissanayake	Executive		S
4 S.M.G.R.C. Suresh	A.F.O		J
5 R. SIVAKAS	E.U.O		R
6 M. Dhayalan	A.F.O		M. Dhayalan
7 S. Sridharan	Snr. A.F.O		S. Sridharan
8 A. Alhathama	A.F.O		A
9 S. Saravanaprasanna	Labo operator		S. Saravanaprasanna
10 Jayasanka K.H.B.T	Assistant manager QA		J
11 Tharindu Hettiarachchi	Auditor T/M	Ind-Expo	Tharindu
12 Promila Jayarajh	"	"	P
13 Aruna Amaradasa	Auditor T/L	"	A
14			
15			