



**INDEXPO CERTIFICATION LIMITED
DETERMINATION OF AUDIT TIME**

FOR – GMP / HACCP / FSMS

Information	Details
Name of the company	Galorila Tea Factory
Full time equivalent employees (FTE)	50
Scope	Manufacturing of CTC black tea and packing in multi wall paper sacks
Particular Categories / Sectors	CTV
No of HACCP studies	01
Outsourcing of activities included in the scope of the management system	-
Results of any prior audits	-
No of sites and multi-site consideration (Note – For additional sites separate calculation to be conducted)	01

Reference : ISO /TS 22003: 2013 Annex B

Minimum Audit Time for Single Site (Ts) = (Td + Th + Tms + Tfte)

Where,

- Td – is the basis on-site audit time
- Th – is the audit days for additional HACCP studies
- Tms – is the audit days for absence of relevant management system
- Tfte – is the audit days per number of employees

For each additional site visit (Tm) = Ts x 50/100

Category	Td	Th	Tms	Tfte	Initial certification audit time (TS)	For each additional Site Visited (TM)	Surveillance audit	Re-certification Audit time	Signature & Date
1. Certification Audit / Recertification Audit									
2. Surveillance I									
CTV 50	1.5	0	0	1.0	2.5 = 3 days		$\frac{2.5}{3} = 0.83$ = 1 day		Dhanwika 2022/01/25
3. Surveillance II									
CTV 40	1.5	0	0	0.5	2 days		$\frac{2}{3} = 0.67$ = 1 day		Dhanwika 2023/03/03

Remarks for Justification:

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