


INDEXPO CERTIFICATION LIMITED
MANAGEMENT SYSTEMS CERTIFICATION SCHEME
AUDIT PLAN SURVEILLANCE - QMS

Name of the organization: Latex Lanka International (Pvt) Ltd
Assessment site: 308/17B, Magamma Road, Homagama.
Type of audit: Surveillance I
Applicable standard: ISO 9001 : 2008 & ISO 9001 : 2015
Scope: Manufacturing Water Proofing paint.
Objective: To determine compliance of the QMS with the requirements of ISO 9001:2008
Date of audit: 2017-08-16

Audit Team

| <u>Name</u> | <u>Position</u> |
|---------------------------------|-----------------|
| Mr. Shantha Kuruppumullage (SK) | Team Leader |

0900 h – 0930 h Review of documents
 0930 h – 0945 h Opening meeting
 0945 h – 1000 h Tea Break

| Time | Management |
|--------------------------------------|-------------------------------------------------------------------------------------------|
| 1000 h -1115 h | Conversion of ISO 9001:2015 |
| | Management commitment (5.1) |
| | Quality Policy (5.3) |
| | Quality Objectives (5.4.1) |
| | Customer focus (5.2) |
| | General requirements (4.1) |
| | Documentation requirements (4.2) |
| | Control of documents (4.2.3) |
| Control of records (4.2.4) | |
| SK | |
| 1115 h – 1200 h | Production |
| | Planning of product realization (7.1) |
| | Customer related processes (7.2) |
| | Responsibility & authority (5.5.1) |
| | Management Representative (5.5.2) |
| | Internal communication (5.5.3) |
| | Management review (5.6) |
| Production HR/ Purchasing | |
| 1200 h – 1300 h | Design & development (7.3) |
| | Control of Production & service provision (7.5.1) |
| | Validation of processes for production & service provision (7.5.2) |
| | Human resources (6.2) |
| | Infrastructure (6.3) |
| | Work Environment (6.4) |
| | Purchasing(7.4) |
| SK | |
| 1300 h – 1345 h | LUNCH |
| 1345 h– 1445 h | Production/Stores |
| | Identification & traceability (7.5.3) Control of monitoring & measuring equipment(7.6) |

Doc. No. : QP-11-PL-04

Issue No. : 02

Issue Date : 2017-03-21

Revision No: 00

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Reviewed and approved by : Director

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|-----------------|---------------------------------------------|--|
| | Preservation of product (7.5.5) | |
| | Customer property (7.5.4) | |
| | SK | |
| 1445 h – 1545 h | Production | |
| | Monitoring & measuring of processes (8.2.3) | |
| | Monitoring & measuring of products (8.2.4) | |
| | Analysis of data (8.4) | |
| | Customer Satisfaction (8.2.1) | |
| | Internal audit (8.2.2) | |
| | SK | |
| 1545 h -1600 h | TEA BREAK | |
| 1600 h – 1645 h | Production/ MR | |
| | Control of non-conforming product (8.3) | |
| | Continual improvement (8.5.1) | |
| | Corrective actions (8.5.2) | |
| | Preventive actions (8.5.3) | |
| | SK | |

1645 h - 1715 h Auditors' review
1715 h – 1745 h Closing meeting (Handing over of report/**Use of Logo**)

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