



**INDEXPO CERTIFICATION (PVT) LTD;**

**INTEGRATED MANAGEMENT SYSTEMS  
CERTIFICATION SCHEME**

**STAGE I AUDIT REPORT  
ISO 22000:2005**

**KANUKETIYA TEA FACTORY**



**INDEXPO CERTIFICATION (PVT) LTD;**  
**INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME**  
**STAGE I AUDIT REPORT – ISO 22000**

1. **NAME OF ORGANIZATION** : Kanuketiya Tea Factory
2. **ASSESSMENT SITE** : Immaduwa, Galle.
3. **APPLICABLE STANDARD** : ISO 22000:2005
4. **SCOPE OF CERTIFICATION** : Manufacture and packing of black tea
5. **DATE OF STAGE I AUDIT** : 2011-10-10
6. **AUDIT TEAM :**

Mr. S L Ginige (Team Leader)  
Ms. Felicia Weerawardena (Team Member)  
Mr. Sapumal Kapukotuwa (Trainee auditor)

**7. FINDINGS OF THE AUDIT:**

SERIAL NO.	RELEVANT CLAUSE IN ISO 22000:2005	FINDING	REMARKS
1.	4.2 (Documentation) HACCP Plan	Inlet/Outlet temperatures documented is not clear under critical limits.	Monitoring records of drier indicate 2 sets of temp. records (inlet/outlet)
2	4.2 (Documentation) HACCP Plan	Records do not indicate the signatures of responsible personnel for the operation.	
3	5.6 Communication	PRP documentation should be more effectively communicated.	Dirt accumulation is seen on structures & fittings. Special cleaning recommended.
4	7.2 PRPs	In general cleaning seems to be not effective.	
	7.2.3	Maintenance of building screens, meshes are broken or loosely fitted.	
5	7.2	Pest control monitoring records should be kept.	Rodent faeces were observed inside the rolling section.

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Doc. No.: QP-05-F-03

Issue No. : 02

Issue Date : 2011-10-01

Reviewed and approved by : Director

Issued by : Management Representative



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SERIAL NO.	RELEVANT CLAUSE IN ISO 22000:2005	FINDING	REMARKS
6	7.6.4 Monitoring	Metal detection records to be kept. (CCP 2)	
7	8.4.2 Internal audit	Evidence for conducting Internal audit not available.	Internal audit is a system requirement.

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**Signature of Team Leader**

.....  
2011-10-10

**Date**

- Page 03 of 03 is for internal purposes only.



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**STAGE I AUDIT REPORT**

**RECOMMENDATION BY TEAM LEADER :**

Recommended to proceed with the Stage II audit once the client has rectified the issues mentioned above.

*[Signature]*  
Signature of Team Leader

2011-10-10  
Date

Comments

upon client rectifying the issues, do proceed with the stage II audit.

*[Signature]*  
Signature of Certification Manager

2011-10-12  
Date

