



**INDEXPO CERTIFICATION LIMITED**  
**MANAGEMENT SYSTEMS CERTIFICATION SCHEME**  
**AUDIT PLAN SURVEILLANCE - FSMS**

**Name of the organization** Nature's Wellness (Pvt) Ltd  
**Assessment site** Thalгахapotha Road, Bibiladeniya, Udubaddawa  
**Type of audit** Surveillance I  
**Applicable standard:** ISO 22000 : 2005  
**Scope** Manufacturing of virgin coconut oil  
**Objective** To determine the compliance and effectiveness of implementation the FSMS with the requirements of ISO 22000:2005 for certification  
**Date of audit** 2018-09-28

**Audit team**

Mr. Aruna Amaradasa (AA) Team Leader  
 Mr. B. Amarasiriwardana (BA) Team Member

H.A.D.G. Perera.  
 W.A.T.U. Weerasinghe

0930 h – 1000h Review of documents and previous audit findings  
 1000 h – 1015 h Opening meeting  
 1015 h – 1020 h Tea break  
 1020 h – 1200 h Brief visit to the site I  
 1245 h – 1330 h **LUNCH BREAK**

| TIME            | Management   | Management  |
|-----------------|--|---|
| 1100h -1200 h   | General requirements (4.1)<br>Documentation requirements(4.2)<br>Control of documents (4.2.2) ✓<br>Control of records (4.2.3)  | Food Safety Team (7.3.2)<br>Product characteristics (7.3.3)<br>Intended use (7.3.4)<br>Flow diagrams(7.3.5)                 |
|                 | AA   | BA  |
| 1200 h – 1300 h | <b>Management/ Production</b>  | <b>Management/ Production</b>   |
|                 | Management commitment (5.1)<br>Food Safety Policy (5.2) ✓<br>Food Safety Management System Planning (5.3)<br>Responsibility & authority (5.4)<br>Food Safety Team Leader (5.5)                     | Hazard analysis (7.4)<br>Establishing the Operational Pre-requisite Programs (7.5)  |
|                 | AA   | BA  |
| 1300 h – 1330 h | <b>LUNCH BREAK</b>   |   |
| 1330 h – 1430 h | <b>Management</b>  | <b>Human Resource/ Management</b>   |
|                 | Communication(5.6)<br>Emergency preparedness & response (5.7)<br>Management review (5.8) ✓<br>Provision of resources(6.1)<br>Human Resources (6.2)<br>Infrastructure & Work Environment(6.3 & 6.4) | HACCP plan (7.6)<br>Updating of preliminary information (7.7)<br>Verification planning(7.8)                                 |
|                 | AA   | BA  |
| 1430 h – 1530 h | <b>Management/ Production</b>  | <b>Management/ Production</b>   |
|                 | Planning and realization of safe products – General (7.1)<br>Pre-requisite Programs (7.2)  | Traceability system (7.9)<br>Control of non-conformity(7.10)  |
|                 | AA   | BA  |
| 1530h – 1545 h  | <b>TEA BREAK</b>   |   |
| 1545 h – 1645 h | <b>Management</b>  | <b>Management/ Production</b>   |
|                 | Internal audit(8.4.1) ✓<br>Evaluation of individual verification results (8.4.2)<br>Analysis of results of verification activities (8.4.3)   | Validation of control measure combination (8.2)<br>Control of monitoring & measuring (8.3)<br>Continual improvement (8.5.1) |
|                 | AA   | BA  |

1645 h -1700 h Auditors' review  
 1700 h – 1715 h Closing Meeting (Handing over of report)

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Reviewed and approved by : Director

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