











**OPENING MEETING**

Stage I/ ~~Stage II~~/ ~~Final Assessment~~/ ~~Surveillance~~/ ~~Recertification~~/ ~~Witness Audit~~/ ~~Special Audit~~

Name of the Organization ..... Rasoda Dairies (Pvt) Ltd .....

Date of Assessment: 2018-11-01 .....

NAME OF ATTENDEE	DESIGNATION	DEPT./SECTION	SIGNATURE
1 M.M.A.J. Wijayapala	QAEX	Quality Assurance	
2 R.M.S.C Gunawardane	Production Manager	Production	
3 B.M.P.B. Amawasinghe	HR Manager	HR Dept.	
4 M.P.G.I.M. Wijerathna	QAEX	Quality Assurance	
5 A.C.S. Udaya Kumar	Accountant	Finance	
6 Senaka Panawasee	Sales & marketing manager	Sales & marketing	
7 R.M.S.B. Ratnayake	Consultant <sup>sup.</sup>	Maintenance	
8 Sayanthi Thilakavathi	Purchasing manager	Purchasing Dept	
9 Mihavi Fernando	Auditor	Ind-Expo	
10 D.N.S. Kuruppanmullige	Team Leader	Ind-Expo	
11 <del>A.C.S. Udaya Kumar</del>	<del>Accountant</del>		
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**IND-EXPO CERTIFICATION LIMITED  
INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME  
ATTENDANCE RECORD**

**CLOSING MEETING**

Stage I/ Stage II/ Final Assessment/ Surveillance/Recertification/Witness Audit/  
Special Audit

Name of the Organization Pasoda Dairy Products (Pvt) Ltd

Date of Assessment: 2018-11-01

NAME OF THE ATTENDEE	DESIGNATION	DEPT./SECTION	SIGNATURE
1 W.M.A.I. Wijayapala.	QA EX	Quality Assurance	<i>[Signature]</i>
2 M.P. G. I.M. Wijerathna	QA EX	Quality Assurance	<i>[Signature]</i>
3 Harsha Ekanayake	Executive sec/Ad Ex	Admin	<i>[Signature]</i>
4 Senaka Panawase.	Sales & Marketing Mgr.	Sales & marketing	<i>[Signature]</i>
5 Sayanthi Thilakarathne	Purchasing Manager	Purchasing Dept	<i>[Signature]</i>
6 A.C. S. Udaya Kum	Accountant.	finance	<i>[Signature]</i>
7 R.M.S.C Gunawardane	production Manager	Production.	<i>[Signature]</i>
8 A.K. Priyathna Silva.	Store Manager	F.G. Stores.	<i>[Signature]</i>
9 B.M. P. B. Amarasinghe	Manager - HR	H.R. Dept.	<i>[Signature]</i>
10 R.M.S. Ratnayake	Consultant/Eng.	Maintenance	<i>[Signature]</i>
11 D.N.S. Kuruppusullage	Team leader	Ind - Expo	<i>[Signature]</i>
12 Mihiri Fernando	Auditor	Ind - Expo	<i>[Signature]</i>
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