



IND-EXPO CERTIFICATION LIMITED

INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME

STAGE I AUDIT REPORT

ISO 22000:2018

ST. COOMBS TEA FACTORY



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1. NAME OF ORGANIZATION : St. Coombs Tea Factory

2. ADDRESS OF HEAD OFFICE : Tea Research Institute, Talawakelle

3. FACTORY/LOCATIONS/SITES/OUTLETS : Same as 2

4. CONTACT DETAILS

4.1 Name : Mr. M.K.D.Priyantha Designation : Manager

4.2 Tel : - Mob: 077-0238805

Fax : -

E-mail : stcoombstri@gmail.com

5. APPLICABLE STANDARD : ISO 22000:2018

6. FILE NO. :

7. SCOPE OF CERTIFICATION : Activities pertaining to manufacturing of black tea

8. APPLICABLE SECTOR : C IV

10. NO. OF EMPLOYEES : 44

11. DATE OF AUDIT : 2022/04/27

12. TYPE OF AUDIT : Stage I

13. AUDIT TEAM :

Mr. Tharindu Hettiarachchi (TH) Team Leader



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14. AUDIT OBJECTIVES:

The objectives of this audit were:

- to confirm that the management system has been planned to conform with all the requirements of the audit standard including availability of documented information required;
- to understand the scope of the management system of the client with regards to operational sites, processes, equipment and the complexity of the operation (levels of controls established particularly in case of multiple site), applicable statutory, regulatory and contractual requirements;
- to confirm the readiness and planned arrangements for the Stage 2 audit.

15. FINDINGS OF THE AUDIT:

SERIAL NO.	RELEVANT CLAUSE IN ISO 22000:2018	FINDING	REMARKS
1	5.3	Roles and responsibilities of Food Safety Team Leader have not been identified.	Corrected
2	7.1.6	Supplier evaluation has not been done	corrected
3	8.2.4 b	Material flow and workers movement is not indicated in the factory layout	corrected
4	8.2.4 d	Open drainage line has been observed in the factory.	corrected
5	8.2.4 h	Water testing has not been done.	Corrected
6	8.7 b	Magnet where in the colour sorter has not been adjusted correctly.	corrected
7	8.7	Thermometers calibration has not been done.	corrected.

16. ANY DEVIATIONS FROM THE AUDIT PLAN AND REASONS: None

17. ANY SIGNIFICANT ISSUES IMPACTING ON THE AUDIT PROGRAMME: None

18. OVERALL CONCLUSIONS:

Doc. No.: QP-05-F-03

Issue No. : 09

Revision No:00

Reviewed and approved by : Director

YES NO

Revision Date: 2019-06-01

Issued by : Management Representative



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- The Stage 1 audit was successful in meeting the stated objectives:
If NO please mention the reasons:

Audit has been carried out on sample basis and the available information. consideration to the findings identified on the report the overall conclusions of the audit are as follow:

- The management system has been planned to conform with all the requirements of the audit standard: YES NO
- The management system is designed to achieve the organization's policy and food safety objectives: YES NO
- Based on the information provided, the system is designed to identify and manage compliance with statutory, regulatory and contractual requirements: YES NO
- The Prerequisite programs (PRP(s)) are sufficiently established: YES NO
- Methodology and parameters used for selection/categorization between OPRP and CCP are specified in documents and monitoring record are available: YES NO
- Verification, validation of appropriate controls have been done: YES NO
- The internal audit and management review planning assure appropriate coverage prior to the Stage 2 Audit: YES NO
- Appropriateness of the certification scope YES NO

Signature of Team Leader: Chemsaka.....

Date: 2022/04/27.....



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- Page 04 of 04 is for internal purposes only.

1. RECOMMENDATION BY AUDIT TEAM :

Recommended for Stage 2 audit :

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Signature of Team Leader

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Date

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Signature of Team Member -1

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Date

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Signature of Team Member - 2

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Date

2. RECOMMENDATION BY CERTIFICATION MANAGER :

Approved and recommend for stage II audit.

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Signature of Certification Manager

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Date

