



**IND-EXPO CERTIFICATION LIMITED**

**INTEGRATED MANAGEMENT SYSTEMS CERTIFICATION SCHEME**

**STAGE I AUDIT REPORT**

**ISO 22000:2018**

**ROSYTH TEA FACTORY (PVT) LTD**



**INDEXPO CERTIFICATION LIMITED  
MANAGEMENT SYSTEMS CERTIFICATION SCHEME  
STAGE I AUDIT REPORT –ISO 22000:2018**

**1. NAME OF ORGANIZATION : Rosyth Tea Factory**

**2. ADDRESS OF HEAD OFFICE : Pussella, Kegalle**

**3. FACTORY/LOCATIONS/SITES/OUTLETS : Same as 2**

**4. CONTACT DETAILS**

**4.1 Name : Mr. M.H.M. Kiyas  
Designation : Manager**

**4.2 Tel : -      Mob: 077-7519931      Fax : -  
E-mail : kiyashaseem @gmail.com**

**5. APPLICABLE STANDARD : ISO 22000:2018**

**6. FILE NO. :**

**7. SCOPE OF CERTIFICATION : Activities pertaining to manufacturing of black tea**

**8. APPLICABLE SECTOR : C IV**

**10. NO. OF EMPLOYEES : 40**

**11. DATE OF AUDIT : 2021/06/25**

**12. TYPE OF AUDIT : Stage I**

**13. AUDIT TEAM :**

**Mr. Tharindu Hettiarachchi (TH)    Team Leader**



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**14. AUDIT OBJECTIVES:**

The objectives of this audit were:

- to confirm that the management system has been planned to conform with all the requirements of the audit standard including availability of documented information required;
- to understand the scope of the management system of the client with regards to operational sites, processes, equipment and the complexity of the operation(levels of controls established particularly in case of multiple site), applicable statutory, regulatory and contractual requirements;
- to confirm the readiness and planned arrangements for the Stage 2 audit.

**15. FINDINGS OF THE AUDIT:**

SERIAL NO.	RELEVANT CLAUSE IN ISO 22000:2018	FINDING	REMARKS
1	8.2.4 h	It is observed that glass bulbs in leaf counting area and withering are	
2	8.2.4 c	It is observed that water stagnated on the roof of withering area	
3	8.3	Fire extinguishers were expired.	
4	8.2.4 i	It was observed that cleaning is not adequate in withering area and elevator	
5	7.2 d	Training evaluation is not Conducted	

**16. ANY DEVIATIONS FROM THE AUDIT PLAN AND REASONS:** None

**17. ANY SIGNIFICANT ISSUES IMPACTING ON THE AUDIT PROGRAMME:** None

Doc. No.: QP-05-F-03  
Revision No:00  
Reviewed and approved by : Director

Issue No. : 09

Issue Date : 2016-08-01  
Revision Date: 2019-06-01  
Issued by : Management Representative



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**18. OVERALL CONCLUSIONS:**

- The Stage 1 audit was successful in meeting the stated objectives: YES  NO   
 If NO please mention the reasons:

Audit has been carried out on sample basis and the available information. consideration to the findings identified on the report the overall conclusions of the audit are as follow:

- The management system has been planned to conform with all the requirements of the audit standard: YES  NO
- The management system is designed to achieve the organization's policy and food safety objectives: YES  NO
- Based on the information provided, the system is designed to identify and manage compliance with statutory, regulatory and contractual requirements: YES  NO
- The Prerequisite programs (PRP(s)) are sufficiently established: YES  NO
- Methodology and parameters used for selection/categorization between OPRP and CCP are specified in documents and monitoring record are available: YES  NO
- Verification, validation of appropriate controls have been done: YES  NO
- The internal audit and management review planning assure appropriate coverage prior to the Stage 2 Audit: YES  NO
- Appropriateness of the certification scope: YES  NO

Signature of Team Leader : ..... Date:.....



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- Page 04 of 04 is for internal purposes only.

**1. RECOMMENDATION BY AUDIT TEAM :**

Recommended for Stage 2 audit ~~subject to rectifying the findings of the Stage 1 audit.~~

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*Dharmshikha*  
Signature of Team Leader

.....  
*2021/06/25*  
Date

.....  
Signature of Team Member -1

.....  
Date

.....  
Signature of Team Member - 2

.....  
Date

**2. RECOMMENDATION BY CERTIFICATION MANAGER :**

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Signature of Certification Manager

.....  
Date

